

MINUTES OF HULL TOWN BOARD,
COUNTY OF PORTAGE, WI HELD
ON MONDAY MARCH 2, 2015

- 1) Called to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482

Present: Chair Holdridge, Supervisors Melvin Bembenek, Dave Wilz and Jan Way.

Excused: Supervisor David Pederson

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski.

Excused: Fire Chief Mark Kluck and EMS President/Administrator Mark Fritsche.

- 2) Pledge of Allegiance
- 3) Recognition of retiring Town Board Supervisor Melvin Bembenek

Presentation of plaque to retiring Supervisor Melvin Bembenek by Chairperson John Holdridge. Melvin was elected to the board in 1985.

Before the meeting began cake, coffee and juice were served..

- 4) Minutes:

Motion Supervisor Wilz, second Supervisor Bembenek, **approve minutes of the February 2, 2015 board meeting.** Motion carried.

- 5) Vouchers

Dave Wilz:

Page 1 Atlas Outfitters FD - \$826.00

Firefighter Ken Sadogierski – 3/8” diameter rope for towing from water.

Page 5 Unemployment Rd – \$104.25 – who is Troy Rychter?

Janet Wolle – he plows driveways for Hull during the winter season.

Mel Bembenek

Pg 1 – Accent Investigation – Legal \$1,181.25

What is the investigation for?

John Holdridge – the investigator attended meeting and interviewing well drillers to determine if Well #11 caused the water loss. A map is being prepared to project out water gallon usage of Well #11.

Pg 3 Klitzman, Norman \$193.13

Janet Wolle – reimburse Klitzman’s for property tax on land in Stevens Point leased by Hull (next to Fire Department).

Motion Supervisor Way, second Supervisor Way, **approve vouchers as presented and discussed**. Motion carried.

- 6) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action

No citizens present regarding non-agenda items.

- 7) Topics, issues, opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials

John Holdridge:

- Stevens Point City Clerk John Moe put together a policy for citizens to talk on non-agenda items at city meetings.
- New assembly representative (Nancy Vander Meer) who is a republican requested holding a listening session on April 20, 2015 in Hull relating to the Governor’s proposed budget, however due to the renovation Hull does not have room at this point in time.
 - o Jan Way has talked with the new representative and found her to be very receptive.
- Nathan Check, Portage County Highway Commission, we are trying to find out who is responsible for plowing sidewalks along County Rd R (aka Brilowski Road) and U.S. Highway 10.
- Board vacation schedule presented.
- Wisconsin Town’s Association Clerks & Members and Urban Towns members re: notifying legislatures requesting they remove county assessment from the Governor’s proposed budget.
- Use of Hull roads by Asplundh Tree Company while the 7 ½ ton weight limits are on if they are not done doing the trimming. Their work truck weights 23,000#.
- Memo from Stevens Point Fire Chief Robert Finn requesting donation to continue distribution of fire education materials to school aged and preschool children in public and private schools throughout our community.
- Thank you from Hull Chief Mark Kluck, on behalf of the Hull FD membership for the Breathing Air Compressor and support for the FD is greatly appreciated.
- New plow truck picked up on Friday, February 27th.

- 8) Reports:

- Hull Clerk – No report
- Hull Treasurer – presented report for January and February
2/3rd of property taxes have been collected.

- Road Foreman – No report
- Fire Chief – Not present
- EMS Administrator/President – Not present

- 9) Certified Survey Map for Pete and Kerry Klismith, land in Section 7, Town 24 North, Range 8 East, abutting Casimir Road and Infinity Lane

Pete and Kerry Klismith were represented by surveyor Tom Trzinski from Lampert Lee & Associates.

The CSM was approved by Hull Plan Commission.

Motion Supervisor Wilz, second Supervisor Bembenek, **approve the certified survey map for Pete and Kerry Klismith land in Section 7, Town 24 North, Range 8 East, abutting Casimir Road and Infinity Lane.** Motion carried.

- 10) 2014 Financial Report Form CT as amended

Motion Supervisor Bembenek, second Supervisor Wilz, **table 2014 Financial Report Form CT to the April agenda.** Motion carried.

- 11) Intergovernmental Cooperation – letter from Michael Ostrowski Community Development Director, Stevens Point and Mayor Gary Wescott of Stevens Point

John Holdridge sent letter to Mayor Andrew Halverson 2 years ago, however did not hear from him relating to intergovernmental cooperation. Mayor Gary Wescott wants to look at city and Hull intergovernmental cooperation → look at boundary agreements.

Michael Ostrowski wants to talk with Hull Plan Commission. John Holdridge proposes a meeting in August.

Motion Supervisor Wilz, second Supervisor Way, **follow up on letters and continue to pursue intergovernmental cooperation.** Motion carried.

- 12) Hull board position on proposed County Assessment System
Assessor Jeremy Kurtzweil present

Assessor Kurtzweil:

- The Governor's proposed 2015-17 budget proposes elimination of local assessor's and going to a countywide assessment
- 1,852 municipalities in Wisconsin
- 1st and 2nd class cities have assessment problems
- 1st and 2nd class cities can opt out of county assessment
- Going with county assessment plan would cost Hull \$60,000 to \$100,000 at year for an annual reassessment

- Cost would be \$25 to \$30 a parcel
- An unfunded mandate
- Discipline problem with some assessors

- Department of Revenue wants to eliminate equalized value → they will never be able to get rid of the equalized value
- 1915 boards wanted assessments low therefore the birth of equalized value
- DOR wants to eliminate 40 full time jobs in equalized value (\$6,000,000)→eliminate 40 equalized value positions and have 100 county assessors
- 1st countywide assessment was proposed in 2008 by Governor Doyle →did not pass

Motion Supervisor Way, second Supervisor Bembenek, **respond to Rep. Vander Meer, oppose proposed county assessment system based model.**

Motion carried.

13) Board policy on Hull compost site

Discussion:

- Only Hull people can use the compost site
- Afternoon and morning hours along with Saturday
 - o Barb – suggest Saturday hours of 8 to noon, not 10 a.m. to 2 p.m.
- A couple of citizens have complained about entrance/exit
- Need sign – 4'

J Holdridge – need way in and way out of area.

D Wilz – see how works before respond to individuals.

P Kaminski – cost about \$7,000 for remote control to gate (electricity out and transmitter about 120').

D Wilz – as we start things up, see how things go

Motion Supervisor Wilz, second Supervisor Way, **modify Saturday hours. Barb and Pete authorized to get sign made. Pete continue to look at cost for a gate system.** Motion carried.

14) Hull Board position on state reduction in Recycling Aid

Discussion:

- Proposed biannual state budget indicates reduction in funding for recycling.
- Info from Alex Beyer, Hull receive \$6,900 in recycling grant a 21% decrease.

Motion Supervisor Wilz, second Supervisor Bembenek, **oppose governors' cut in recycling grant funds. Correspondence to Representative Vander Meer and Senator Lassa.** Motion carried.

15) Records retention and records disposal policy

- Sort out records
- Clerk Wolle presented records retention by department

Motion Supervisor Wilz, second Supervisor Bembenek, **with addition and remodeling of old office area support efforts to clean things relating to records. Clerk is custodian of records.** Motion carried.

16) 2015 summer road seal coating projects

Pete Kaminski:

Chip Seal 2015 Roads

<u>Miles</u>	<u>Priority List</u>	<u>Last Chipped</u>
1500'	Granite Ridge Road north from Sawmill going east needs new blacktop around corners. Old chip seal is failing with increased traffic from Dewey interchange gone.	

2.21	Wojcik Memorial Dr & Willow Springs to Pioneer Road	2006
0.325	Casimir Road to church	2008
1.73	North Reserve – north end to Dewey line	2005
0.5	Firkus Road	2005
0.85	Hay Meadow Lane	2005
1.08	Maple Bluff Road	2004
0.16	Duncan Drive	2004
<u>0.05</u>	Highland Drive	2004
6.905 total miles		

- \$20,000 to \$21,000 a mile to chip seal
- Black top has to come out of chip seal budget for Granite Ridge

M Bembenek:

- When had \$100,000 in the budget for chip sealing could get a lot done

- With the cut things are getting worse → maintenance on roads so important
- Put more money in to seal coating

D Wilz:

- Each department took an 8% cut → it was left to the individual department head to decide where the cut came from (what line item(s)).

Motion Supervisor Wilz, second Supervisor Way, **accept Pete's report**. Motion carried.

17) Application for vacant town supervisor position

Application for Vacant Hull Supervisor Position
(Return no later than Friday April 24, 2015 at 4 p.m.)

Appointment of Hull Supervisor

The objective of this announcement is to fill the unexpired term of Supervisor Mel Bembenek. The period of appointment begins in April 2015 and ends in April 2016. This is a one-year appointed position. The appointment will be made by the four (4) current members of the Hull Board of Supervisors plus the Hull Town Clerk. The plan is to make the appointment in late April or May 2015.

Qualifications:

The applicant must reside in the Town of Hull, be at least 18 years of age and have not been convicted of a felony.

Background:

Town Supervisors and the Town Chairperson make up the Hull Board of Supervisors. The board consists of four supervisors and one chairperson. These members are elected in staggered two-year terms. Wisconsin law does not list all of the powers and duties of the town board in one central location rather those powers and duties are scattered throughout state law. But members and candidates for office should familiarize themselves with Chapter 60 of Wisconsin Statutes which is the chapter entitled "Towns". The Town of Hull has Village Powers which means Hull may exercise the power granted to villages under Wisconsin Law.

A good rule of thumb is that the town board has charge "of all affairs" of the town not committed by law for another body or officer or to a town employee. The town board is responsible for preparation of the annual budget, the care and maintenance of town roads, the providing of fire protection, the appointment of a property assessor, the establishing of planning and zoning services, and appointment of personnel, to highlight some major responsibilities. The town board ultimately is responsible for the operation of government services in the Town of Hull. (For more complete description of town Supervisor responsibility see e-mail dated 1-8-15 from Attorney Lee Torino of the Wisconsin towns' Association – available from Hull Town Clerk.)

Time Requirements:

The Hull Board regular monthly meeting is the first Monday of the month. That meeting takes approximately 2 hours plus preparation in reading agenda items and meeting materials. Most board members serve on at least one standing commission/committee; the Hull Plan Commission, Hull Parks Commission or the newly formed Hull Water Committee. Some of these commission/committees meet monthly. Other meetings of the full board occur depending on the issue.

In a recent analysis of board member time devoted to Hull business for a 6-month period, the range of time town supervisors spent on Hull Town business varied from 13-22 hours per month which included official meetings. This information was compiled by Hull Town clerk on self reporting bases. There is considerable latitude for each board member in term of time commitment depending upon their interest and their personal time available.

Compensation:

As of April 2015, Hull Supervisor will be paid \$4,994 per year divided into equal monthly payments payable on the last day of the month. Travel for Hull official business is reimbursable at the IRS rate of .57 cents (2015 rate) per mile.

APPLICANTS FOR VACANT HULL SUPERVISOR POSITION
(Return no later than Friday, April 24, 2015 - 4:00pm)

Qualifications:

The applicant must reside in the Town of Hull, be at least 18 years of age and have not been convicted of a felony.

NAME: _____
ADDRESS: _____
PHONE #: _____ E-MAIL: _____

A. How long living in Hull? _____

B. Civic Involvement:

1. Held/Hold Elected Office –

Office Held: _____

When: _____

Where: _____

2. Serve on Government:

Committee –

What group? _____

When : _____

Where: _____

3. Volunteer Group(s):

What Group? _____

When: _____

Where: _____

What Function: _____

4. Other Community Involvement _____

C. Work Related Experience: _____

D. Have you been a manager, supervisor or policy maker on an organized board or in an employment role?

Yes _____ No _____

Describe role: _____

E. Do you have the time to serve? Yes _____ No _____

Comment: _____

F. Relationship to Hull elected or appointed officials:

1. Are you related to any Hull current elected officials? _____

Who: _____

Relationship: _____

2. Are you related to any Hull Staff Member?

Who? _____

Relationship: _____

G. Why do you want to serve on the Hull Board of Supervisors?

H. Other comments or questions you may have about the position?

Signature

Date

RETURN TO: Town of Hull
4550 Wojcik Memorial Dr.
Stevens Point, WI 54482

FAX: 715-344-0717
E-MAIL: townofhull@tn.hull.wi.gov

Motion Supervisor Wilz, second Supervisor Way, **support and move to take to public the open supervisor position.** Motion carried.

18) Urban Committee of Wisconsin Towns Association – function and dues

J Holdridge:

- Towns all over the state are right around cities and have issues
- They don't get information on being an Urban Town
- Support communication and start looking at management problems by Urban Town's

Motion Supervisor Wilz, second Supervisor Way, **pay WTA dues and withhold Urban Town's funds. Write to the new director as to reasons why communities with large towns have issues with the Urban Town's Assoc.** Motion carried.

19) Board policy for granting of Operators (Bartenders) Licenses

Motion Supervisor Bembenek, second Supervisor Wilz, **table action on Board policy for granting of Operators (Bartenders) Licenses.** Motion carried.

20) Operators license applications for Spencer Strand, Maria Vandeyacht, Katherine Spire and Carolyn Faust

Motion Supervisor Wilz, second Supervisor Way, **grant operators licenses as per recommendations of Clerk Wolle to Spencer Strand, Maria Vandeyacht and with conditions to Katherine Spire and Carolyn Faust.** Motion carried.

21) Adjournment: Motion Supervisor Bembenek, second Supervisor Way, **adjourn the meeting.** Motion carried. Meeting adjourned at 7:45 p.m.

Janet Wolle, Clerk