

MINUTES TOWN OF HULL BOARD MEETING,  
COUNTY OF PORTAGE, WISCONSIN  
HELD ON MONDAY MARCH 17, 2014

- 1) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Drive, Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors David Pederson, and Dave Wilz.

Excused: Supervisors Melvin Bembenek and LaVerne Syens.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Acting Road Foreman Bill Omernik, Fire Chief Mark Kluck and EMS Administrator/President Mark Fritsche.

Excused: Road Foreman Pete Kaminski.

- 2) Pledge of Allegiance

- 3) Minutes  
February 3, 2014

Motion Supervisor Wilz, second Supervisor Pederson, **approve minutes of the February 3, 2014 meeting.** Motion carried unanimously.

February 10, 2014

J Holdridge – page 13 Include in the minutes the name of the board member who voted nay.

Motion Supervisor Wilz, **board accept the Letter of Intent and authorize our town Chairperson to sign the Letter of Intent to Mr. Stodola (SCS),** second Supervisor Pederson.

Voice vote: Aye – 4  
Nay – 1 Mel Bembenek

Motion carried

Motion Supervisor Wilz, second Supervisor Pederson, **approve minutes of the February 10, 2014 meeting as corrected.** Motion carried unanimously.

- 4) Vouchers  
Dave Wilz – Page 2 Forestry Equipment FD: Foam (10) \$495  
M Kluck – FD Class A foam used for wild-land fires or structures – 10 pails, 5 gallons per pail

Page 3 Michael Savage \$340 - P Kaminski hydroblast culvert on Brilowski Road and private road – freed culvert of any ice to allow water to run through

David Pederson – Page 1 RD Cardmember Services - Serpentine Belt \$24.43

P Kaminski – for F250 repairs – replaced alternator

Cardmember Services – FD Radio banks to hold radios \$641

M Kluck – radio bank moved to truck – 6 radios in truck - radios are constantly charging – everybody has a portable radio

Cardmember Service – RD Cooper Tire/mount & dismount \$402

P Kaminski – for the '97 dump

Page 2 Fleetpride FD U-Seals (2) \$17.26 & Hydraulic Sealant \$34.12

M Kluck – for the fire hose wheel on truck 55

Fabco Equipment RD Glass for CAT-928G \$274.59

P Kaminski – glass for CAT-926G – will be included in repairs

Page 3 – Harter's Fox Valley Disposal

Was there a 3% increase in the contract?

Janet Wolle – yes

Page 5 – Truck Equipment, Inc RD – Back spring for 2002 sterling \$2,492.28

P Kaminski – sterling is tandem can't do in house – front spring done last year

Motion Supervisor Pederson, second Supervisor Wilz, **approve the vouchers as presented and discussed**. Motion carried unanimously.

- 5) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action.

No one present regarding non-agenda items

- 6) Topics, issues, opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials  
Chairperson Holdridge:

- What about Opens Records Law article
- Well #11 report sent to citizens
- V-box is in – Nick's route
- Mark Fritsche attended DOT meeting re Hwy 66 & I-39
- NY Time article from December – Wisconsin legacy re: public sector union
- Barb memo re weight limit
- Roundy's doing refinancing →LaVerne will look at
- Bulk salt good thru this year
- Gasket leak and broken volts New Holland tractor
- Portage County Bike & Pedestrian Plan will be going to County Board
- Crossroads newsletter has great article about roundabouts
- Federal reserve board article
- Article NY Times → domestic abuse
- Article from Naples (Florida) newspaper
- Accidents higher teens and 70 year olds – 75 and older safer
- Monday night (March 24) WTA meeting

7) Reports:

a. Clerk – Janet Wolle

Memo to all about February hours

A reminder to have requests in to Barb by March 24 for the spring newsletter

Participated in an Election webinar MyVote Wisconsin & Absentee Lite

John and I participated in WisLine series relating to annexation

On February 12 received completed Form-CT from Jeff Kropp. With postings moved at Jeff's request my Dec 31, 2013 General Ledger Trial Balance matches Jeff's.

Building, Building, Building!!!

- Jerry Stodola of SCS stopped by on February 12 to talk with Pete, Barb and me about things Hull responsible for doing before the door goes in on the east wall and before SCS starts thawing the ground for the addition – excellent meeting
- Processed first Purchase Order – Gerdau of Appleton WI
- Construction meeting on February 24 attended by John, David P, Jerry Stodola, Bill Yudchitz, Kyle Kluck, Jim, Barb, Pete and me
- Door on east wall went in on February 25
- Appointment with Tracy Pelky of PCP&Z to obtain zoning permit for building \$350 – additional parking and storm water management plan added to site plan as required by PCP&Z
- Started to thaw ground February 26
- Delivered set of paper plans to Mike Bembenek at the Village of Plover to begin the process of getting a building permit – February 26
- Board meeting February 27 to approve contract with SCS – contracts signed

2013 audit complete and faxed to Rural Insurance

Call from Jon Berger of Rural Insurance (2-28-14) Rural made a mistake when first entering front end loader in to their system – coverage should have been for \$50,000 NOT \$5,000

➤ Talked with LaVerne now need to wait for approved amount from adjuster

b. Treasurer – Jim Kruziki

Presented January end of month report

February – end of month – 80% tax collection

c. Road Foreman (Bill Omernik)

- Will answer any questions relating to Pete's report
- 7 ½ ton temporary weight limits going up on March 24
- Re Casimir Road, go by state guidelines for counting cars. Unless traffic study done have to post speed limit at 45 mph

d. Fire Chief – Mark Kluck

- DNR 50/50 grant received
- Two firefighters working on ISO → request town compensate

- Randy Spurlin heading ISO work
- ISO will come out next year
- Regarding the electrical system at the FD, have been in touch with a couple of electricians, no one wants to touch it
  - Ken Sadogierski regrounded the system

Dave Wilz – relating to ISO – request Mark come up with recommendation and related to FD budget to pay for

- e. EMS President/Administrator – Mark Fritsche
  - 13 calls in February
  - 28 calls thru the year
  - Hosted skill lab in February

8) Certified survey map for John and Joyce Kirsch, land in Section 11, Range 7, Town 24 abutting Birch Point Drive

Clerk Wolle – Kelly Callaway indicated he would be out in the field as soon as thawing of snow and frost out of ground. He hopes to have the original CSM no later than mid-April, sooner if possible.

Motion Supervisor Wilz, second Supervisor Pederson, **conditionally approve the preliminary certified survey map for John and Joyce Kirsch, land in Section 11, Range 7E, Town 24 N abutting Birch Point Drive. Condition all boundary lines and distances marked by surveyor Kelly Callaway/receipt of official CSM for review and signature if questions do not surface.** Motion carried unanimously.

9) Building update – Bill Yudchitz and Jerry Stodola

Bill Yudchitz and Jerry Stodola not present.

Motion Supervisor Pederson, second Supervisor Wilz, **table action.** Motion carried unanimously.

10) Removal of tower by FiberNet – Correspondence to Jay Shrank

Clerk Wolle – the tower, owned by FiberNet, was taken down on Monday March 10.

11) Donation to UWSP – GIS re depth-contour and recreational map of Stevens Point flowage – Christine Koeller (**Moved from item 14**)

Christine – getting her Masters in Natural Resources/GIS

Mason Johnson is a Jr and getting a degree in Water Resources/GIS

- ✓ With this project building the community to provide public with a depth-contour and recreational map of the Stevens Point flowage
- ✓ Survey work of flowage done
- ✓ Sonar was used to get river depth
- ✓ UWSP will have 5,000 copies to distribute to those making donations to the project
  - For every \$1 in donation, will receive 1 free map to distribute

- ✓ People don't know where they are going when out on the flowage
  - This mapping project should help
- ✓ Who will use map info:
  - When fishing
  - Recreational boaters
  - Education info
- ✓ Town's logo will be on the map

Dave Wilz – willing to donate \$50 from parks providing get ink on “The Pipe”

Motion Supervisor Wilz, second Supervisor Pederson, **donate \$100 to UWSP – GIS from funds returned by Shelly Binder (discretionary funds)**. Motion carried unanimously.

## 12) Town of Hull Emergency Operation Plan – Mark Kluck, Hull Fire Chief

Chief Kluck:

- Have had issues in Hull before
- Haven't had a real plan in place relating to flooding, tornadoes, fires
- Plan needed for hull until the Portage County becomes involved
- Track what is going on in zones – works off MABAS system
- Identify who does what
- Unified command area needed to include Chairperson, Fire Chief, Clerk, Road Foreman, Treasurer, etc

J Holdridge – need to make clear the organization/functions

Mark Fritsche – some things already put in to place on Lake DuBay.

M Kluck – we'll be boots on the ground working with the road crew

- Operate under Incident Command
- Have signs out when roads are closed and direct people via detour
- Keep track and log in info to get funds returned
- The guys on route know roads susceptible to flooding

J Holdridge – How proceed?

- ✓ Know where flooding issue in past
- ✓ If road closed what is the detour
- ✓ Who monitors
- ✓ How monitor
- ✓ Talk with Road Foreman where washouts have been in the past

M Fritsche – important to know all on the same page

Bill Omernik – there is a map marked showing the flooded areas in 2010

Motion Supervisor Pederson, second Supervisor Wilz, **talk with Pete Kaminski to determine roads that flood and focus in on page 18 of Hull's Emergency Operations Plan (EOP).** Motion carried unanimously.

13) Preparation for flooding of roads; material and equipment available in Hull – Nick Kaminski

No presentation. No action.

14) 2013 Financial Report – Form CT – Janet Wolle, Clerk

2013 Financial Report was filed by Jeff Kropp CPA on February 12, 2014.

- ✓ Before Peachtree data is sent to Jeff, Jim and I put together reports/statements needed by Jeff
- ✓ Upon closing out a year Peachtree accounting data is copied on to a flash drive and delivered to Jeff
- ✓ After review of all files by Jeff, I receive email(s) from Jeff asking me to make adjustment entries
- ✓ Upon completion of adjustment entries I print out a General Ledger Trial Balance sheet and compare to that I received from Jeff. If end numbers are exact we are good. If numbers are not exact we start to look.

Motion Supervisor Wilz, second Supervisor Pederson, **accept the report.** Motion carried unanimously.

15) Approval of Adopt-A-Road program for Pete and Kerry Klismith

Motion Supervisor Wilz, second Supervisor Pederson, **approve request of Pete and Kerry Klismith to become part of the Adopt-A-Road program, adopting Granite Ridge Road, from Casimir Road, north and west to Sawmill Road and Sawmill Road to the bridge over I39.** Motion carried unanimously.

16) Reappointment of Bob Bowen and Bob Enright to the Hull Plan Commission – John Holdridge, Chairperson

Motion Supervisor Wilz, second Supervisor Pederson, **reappoint Bob Bowen and Bob Enright to the Hull Plan Commission.** Motion carried unanimously.

17) Commendation letter to Al Stemen Hull Plan Commission retiree

Motion Supervisor Pederson, second Supervisor Wilz, **send a letter of commendation to Al Stemen Hull Plan Commission retiree.** Motion carried unanimously.

18) Revised contract with Phil Deffenbaugh Hull Building Inspector – John Holdridge

- Phil getting 5 year certification from state to continue with building inspections
- 120 day notice has to be given by Phil to the town or town to Phil re: termination

D Pederson – important to keep eyes and ears open for other people interested in building inspecting.

Motion Supervisor Wilz, second Supervisor Pederson, **approve revised contract with Phil Deffenbaugh as Building Inspector for Town of Hull.** Motion carried unanimously.

19) Repair of front end loader

Clerk Wolle – the front end loader was taken to FabCo via Stuczynski Trucking on Friday March 14.

- ✓ A check was received from Rural Insurance in the amount of \$15,697.25
- ✓ Hull's deductible for the repair is \$1,000

Bill Omernik – necessary to have the loader certified

- Hull has a loaner from FabCo
- 95% of operation of large piece of equipment is feel

J Holdridge – if a person needs training, Hull should be prepared to give training.

Dave Wilz – using this as an example, could this accident have been preventable if making proper decisions?

B Omernik – the wider the tires are the more they will slide.

D Wilz – for welfare of human beings, that is serious.

- The roads are very well maintained
- The crew is responsive

20) Operators license for Jordan Jones – Janet Wolle

Motion Supervisor Wilz, second Supervisor Pederson, **grant an Operator's License to Jordan Jones.** Motion carried unanimously.

21) Adjournment: Motion Supervisor Wilz, second Supervisor Pederson, **adjourn the meeting.** Motion carried unanimously. Meeting adjourned at 7:30 p.m.

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Janet Wolle, Clerk