

MINUTES OF THE TOWN OF HULL BOARD
MEETING, COUNTY OF PORTAGE,
HELD ON MONDAY APRIL 9, 2018

01) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: Chair Holdridge, Supervisors David Pederson, Dave Wilz, Jan Way and Rick Stautz.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Fire Chief Ken Sadogierski and Assistant Chief/EMS Administrator Mark Fritsche.

Excused: Road Foreman Pete Kaminski

02) Pledge of Allegiance

03) Minutes

Motion Supervisor Pederson, second Supervisor Stautz, **approve minutes of the March 12, 2018 board meeting.**

Abstain – John Holdridge

Motion carried by voice vote.

04) Vouchers

Motion Supervisor Wilz, second Supervisor Way, **approve the vouchers as presented for payment.**

Stautz - \$1,350 seems high for legal services re: Van Order assessment

Motion carried by voice vote.

05) Public Comments. Agenda items are for discussion with possible action. Those in attendance who would like to talk to an agenda item, please indicate that now. Non-agenda items may be raised under Opinions of Interest (Item 7 below)

No public comments

06) Report of public issues facing Town of Hull:

a. Hull Chairperson

- i. Chris Holman won Portage County Executive race
- ii. Kyle Kluck property rezoned to R2
- iii. Mission statement presented by John
- iv. Per Treasurer Kruziki report, regular operational costs were under budget by \$106,533

b. Hull Town Clerk

- Spring Election on April 3, 2018 went very well
 - Total voters – 970
 - 29% of registered voters participated
 - Town Board member's elected:
 - Dave Wilz (re-elected)
 - John Koshnick (newly elected)
 - Rick Stautz did not seek re-election
 - Matt Johnson also ran for board
 - Count: Dave W - 531; John Koshnick – 338; Matt Johnson – 329
- John had asked about Ethics info for board – I printed from WTA Officers Handbook (copy for all of you)
 - Decided best thing to do was purchase a WTA Handbook for availability to each board member – will ask for the Handbook to be turned in once you do not seek election to board
- This is Rick Stautz's final meeting as a board member. Thank you for your service to the town. Your knowledge of towns and other governments is monumental. Your expertise as an engineer has certainly helped Hull. Again, thank you for your service and hope to see you at future meetings in Hull.

07) Opinions of Interest – citizens, Hull citizens, Hull staff, Hull elected officials or appointed officials.

D Wilz – invited John Jury to attend Park Committee meeting re: Green Circle Trail. Many Committee members thought the Green Circle Trail had been in existence for years and years!

M Fritsche – fire in Town of Dewey on County Road Y was called in by passer-by. Home was in first state of collapse when first trucks arrived

- Used Hull pick-up truck to bring frozen hoses to FD

Fire Department Activity – burning complaint at 1540 Torun Road – resident was burning illegal material.

J Way – Worked inside at the April 3, 2018 Spring Election

- Commend Janet, Barb & Heidi for job well done – very proud

08) Chip sealing roads (summer 2018)

Recommended roads for chip sealing by Pete Kaminski, Road Foreman:

Old Highway 18 – wedge repair edges

Rainbow Dr. – wedge repair edges

Fairview Dr. – wedge & chip seal

Slurry seal parking lots – Hull building and Fire Station

North Reserve – south end

Larry's Dr.

Ray's Rd.

Agnes Dr.

Sunny Crest Dr.

Greenview Dr.

Piccadilly Ct.
 Somerset Dr.
 Sky Line Dr.
 St. Ann Ct.
 Rosewood Cir.
 Holiday Ct.
 Echo Ct.
 Mars Dr.
 Burgandy Ln.
 Claret Dr. to Meadow View Ln
 Maple Bluff Rod – wedge certain areas & chip seal
 Pioneer Road dig out bad soils; replace with rip-wrap rock and road base, approximately 500 foot and double chip seal
 Floral Ln. – put ditches in

\$81,000 in 2018 budget for chip seal/road treatment.

Motion Supervisor Pederson, second Supervisor Way, **begin the process on getting chip seal bids back by May 14, 2018.** Motion carried by voice vote.

09) Hull Board of Supervisors meeting dates – April, May, June, 2018

April 9 th at 5:30 p.m.	Monday
April 25 th at 10 a.m.	Wednesday
May 14 th at 5:30 p.m.	Monday
May 23 rd at 10 a.m.	Wednesday
June 11 at 5:30 p.m.	Monday
June 27 th at 10 a.m.	Wednesday

Other meetings

April 17 th at 6:30 p.m.	Tuesday	(Annual Meeting)
June 14 th at 5:30 p.m.	Thursday	(Board of Review)

All dates previously approved and in Hull’s calendar.

10) Annual meeting Tuesday April 17, 2018 at 6:30 p.m.

Holdridge:

- Annual meeting is meeting of citizens
- Voting citizens must have resided in Hull for 10 days prior to the meeting
- Have reports – suggest keeping them short

11) North Second Drive update

Scott Whitsett, P.E., Vice President of Jewell Associate Engineers Inc. was present.

➤ Presented handouts:

- Report of Geotechnical Exploration
- Information on Rubblization

- Proposed schedule of design/construction
- Soil borings and surveys are complete
- Timbers in south end
- Can still do “rubblization” of base coarse
- 3 ½ “ asphalt
- 2-3 days to rubblize
- Have positive drainage
- Cost estimate will be prepared after planning is complete
- Have been in touch with citizens
- Late May/early June have public hearing
- Bid project late October
- Construction in 2019

Motion Supervisor Wilz, second Supervisor Stautz, **accept the update.**
 Motion carried by voice vote.

Proposed Design/Construction Schedule for North Second Drive attached.

12) Town of Hull – Description, Focuses, Values – revision

D Pederson – would like to see addition of private school vouchers

R Stautz – make sure update compares with the Comprehensive Plan

D Wilz – also have comments. Suggest putting all suggested changes in writing.

Motion Supervisor Wilz, second Supervisor Way, **put any changes to draft in writing.**
 Motion carried by voice vote.

Description, Focuses, Values attached

13) CAP Services’ Family Crisis Center Take a Step 5K on May 2, 2018 (r)

- Fliers will be put in doors along roadways of 5K
- 6:15 to 6:45 a.m. tail end of 5K

D Wilz – following last 5K Hull received a written complaint that they were not allowed to get out of driveway. One individual was late for work.

Motion Supervisor Way, second Supervisor Stautz, **approve the use of Hull roads by CAP Services Family Crisis Center Take a Step 5K on May 2, 2018.** Motion carried by voice vote.

14) Selection of Vendor for Street Sweeping 2018

Bids opened on April 6, 2018 at 3 p.m. by Barb Brilowski and recorded by Janet Wolle

Bid documents required a lump sum bid.

Precision Sealcoating	
For regenerative sweeping	\$7,699.00

For new chip sealed roads \$750.00 a mile (This was not requested in the bid documents)

Fahrner Asphalt \$7,250.00 (\$145.00 an hour based on 50 hours)
 Final charge based on actual hours on the job

Motion Supervisor Wilz, second Supervisor Pederson, **to accept the bid from Precision Sealcoating in the amount of \$7,699.00 for street sweeping.** Motion carried by voice vote.

15) Adjournment: Motion Supervisor Pederson, second Supervisor Stautz, **to adjourn the meeting.** Motion carried. Meeting adjourned at 6:32 p.m.

 Janet Wolle, Clerk

Vendor	Amount	Purpose	Credit Card
Advance Auto Parts	\$5.19	FD- Eqp Repair & Maint-Fuel Filter Tractor ASE-DW-762	
Frank's Hardware	\$20.99	FD-Bldg Maint: Outlet; Box Cvr; TWO Square Box; Fasteners	
All Seasons Repair Service LLC	\$44.25	RD- Parts&Eqp: Bracker Tensioner; wrench; Pro chain pruner; 1 mixes 2 gallons gas pre measured mix	X
Amazon	\$28.30	Gen. Adm.-Supplies-Samsung Toner Cart STD Cap	X
Anderson/O'Brien	\$1,350.00	Legal - Van Order Assessment	
Cartridge World	\$98.56	Gen Adm-Supplies - Toner	X
EO Johnson	\$309.65	Gen Adm - Eqp Maint - Billable copies	
Fleet Farm	\$148.99	RD-Parts&Eqp: Battery	x
Fleet Farm	\$31.91	Gen Adm-Election Supplies-Duck Tape	X
Jimmy John's	\$126.60	Gen Adm - Sub sandwiches for election	X
Jimmy John's	\$42.46	RD-Unclassified - Sub sandwiches Gen Adm - Chips, pickles, juice for	X
Trigs	\$31.84	election Gen. Adm - Bowls and plates for	X
Trigs	\$11.26	breakroom	X
Harter's Fox Valley Disposal	\$11,574.84	Refuse collection	
	\$4,701.12	Recyle collection	
LaBlanc's South Side Motors	\$86.31	RD-Parts&Eqp: Chains 3/8"; 6 pk oil mix; Chain saw wrench	X
LaCrosse Premium Water	\$6.00	Gen. Building - Contract supply - water	
Len Dudas Motors	\$46.75	RD- Parts&Eqp: mud flaps for 1 ton	
M & M Hydroblasting	\$260.00	RD-Rd Maint: jet out frozen culvert at 1517 North Reserve Dr	

Portage County Finance/ Solid Waste	\$6,313.89	Transfer station - 119.13 Tons	
Portage County Fire Chief's Association	\$100.00	FD - Yearly Membership Dues	
Riiser Energy	\$1,094.00	RD - Diesel fuel - 400 gallons	
Scaffici Motors, Inc	\$11.61	RD - Parts & Eqp: Filters	
Stevens Point City Times and BG	\$45.00 \$7.00	Gen Adm - Electronic Eqp Public Test RD - Ad - Temporary Road Restrictions	
Stevens Point Water Dept	\$42.56	FD - Quarterly water bill	
Wisconsin Town's Association	\$1,107.50	Leg Adm - 2018 dues Gen. Adm. - Election Board 4-3-18	
Beversdorf, Diane	\$165.58	1 hr electronic test; .75 training; 15.25	4-3-18
Bishop, Marge	\$155.84	.75 training; 15.25	on 4-3-18
Bretl, Lorraine	\$155.84	.75 training; 15.25	on 4-3-18
Dieterich, Dan	\$155.84	.75 training; 15.25	on 4-3-18
O'Brien, Heidi	\$199.98	.75 training; 15.5	on 4-3-18 (chief Inspector)
O'Brien, Megan	\$155.84	.75 training; 15.25	on 4-3-18
Sniadajewski, Frank	\$155.84	.75 training; 15.25	on 4-3-18
Szachnit, Lorna	\$148.54	15.25	on 4-3-18
Wolle, Nancy	\$148.54	15.25	on 4-3-18
Zimbauer, Dawn	\$155.84	.75 training; 15.25	on 4-3-18
Zimmerman, Tim	\$155.84	.75 training; 15.25	on 4-3-18
Zywicki, Cathy	\$155.84	.75 training; 15.25	on 4-3-18
Johnson's Septic	\$130.00	Gen. Bldg - Septic puming	
Fleet Farm	\$149.36	RD-Parts&Eqp: Tool set;Bulk hardware; Drill	X
	\$43.38	bits (9 different sizes);Jigsawbld;Sawblade RD-Material&Maint; Sight rods	
	\$8.80	Gen. Bldg.- Cleaning Supplies (bake soda & vinegar)	
Wisconsin Towns Assoc.	\$235.00	Leg. Adm. - Unclassified - Town Officers Handbook (5 at \$40 + \$7 shipping each)	
	\$30,122.48		

Approved by the Hull Town Board
Monday, April 9, 2018

Janet Wolle, Clerk

Below North Second Drive Construction Schedule

Proposed Design/Construction Schedule – North Second Drive (Design and Construction)																				
TASK	2018 (Design)						2019 (Construction)													
	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	
Pre-Contract																				
Contract Agreement and Notice to Proceed																				
Site Survey																				
Geotechnical Investigation & Soils Report																				
Preliminary Project Plans and Submittal																				
Public Information Meeting																				
Wetland Delineation																				
60% Plans																				
WDMR Permit Submittal (Wetland Disturbance Permit)																				
Final Plans and Submittal																				
Project Bidding																				
Construction Layout (Staking)																				
Construction of New Roadway																				

#12
HTB
4/9/2018

THE TOWN OF HULL
DESCRIPTION, FOCUSES, VALUES
By John Holdridge, Town Chairperson

The Town of Hull is located in central Wisconsin approximately 107 miles north of Madison, 34 miles south of Wausau, 89 miles west of Green Bay and 116 miles east of Eau Claire. Hull is situated at the intersection of Interstate 39 and State Highway 10 which are major four-lane highways running north and south and east and west respectively. The major airport serving the Town of Hull is the Central Wisconsin Airport (CWA) which is located at Mosinee approximately 18 miles to the north on I-39. Hull surrounds the City of Stevens Point on the city's north and east sides.

Hull is the largest town and the third largest municipality in Portage County. Only Stevens Point and the Village of Plover are larger. The town has approximately 5,400 citizens and 2,020 households. Hull has 82 miles of roads and covers 20,088 square acres of land. Hull stretches from Highway 10 on the east to the Wisconsin River to the west. Major institutions in the Hull-Stevens Point area include the University of Wisconsin-Stevens Point, Sentry Insurance and several paper mills.

The Town of Hull is governed by a five (5) member board of supervisors elected in staggered terms every two (2) years. Its annual budget in 2018 was \$2.1 million. Hull operations are primarily funded by the property tax (53% of revenues) and major state tax aid (22%). Of the total property tax each Hull household pays, only 13% goes to support town operations. The majority goes to the Stevens Point Public Schools (51%) and Portage County government.

Services provided to town residents primarily consist of road maintenance/reconstruction, snow plowing, curbside garbage/recycling pickup, park maintenance/improvements, and municipal sponsored volunteer fire department protection/EMS. Efforts continue to utilize other governmental units to provide needed services, particularly police protection and planning/zoning services obtained from Portage County. The Town will strive to keep a reasonable tax rate, below other municipalities in the Stevens Point area and below the State average for towns of similar size.

The Hull staff consists of a town clerk and town secretary, both of whom are full time, four (4) full-time road crew members and one (1) part-time clerical assistant. A part-time

elected treasurer, part-time appointed assessor and a part-time appointed building inspector complete the Hull staff. Hull has a very active Plan Commission, Park's Commission and Water Committee.

The preservation of neighborhoods has been the major unifying theme running through recent Town government operations. Neighborhood preservation has been driven by strong citizen interest and participation in civic life particularly as more citizens live in subdivisions and cluster developments. The Town of Hull promotes the civic value of transparency, fiscal responsibility, competency, fairness/justice, integrity and neighborliness/responsiveness. Hull strives for high voter turnout and active citizen participation in government. The Town of Hull recognizes citizen rights but also citizen responsibility in a participating representative democracy.

As the Town of Hull embraces the 21st century, expectations are the town will continue to develop as an almost exclusive single-family residential area. Agricultural land will persist, but diminish proportionally over all in the town. Very little commercial development will occur because of the lack of municipal sewer and water. Growth is expected to be moderate, with residential development occurring primarily in areas contiguous to Stevens Point in the southern and eastern portions of the town.

Finally, drinkable water and septic system viability will be of major interest and focus by Hull government and citizens of Hull.

April 2018