

MINUTES OF THE TOWN OF HULL BOARD MEETING
COUNTY OF PORTAGE, WISCONSIN
HELD ON WEDNESDAY APRIL 23, 2014

- 1) Call to order by Chairperson John Holdridge at 4 p.m. at Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482

Present: Chairperson Holdridge and Supervisors David Pederson and Dave Wilz.

Excused: Supervisors Melvin Bembenek and LaVerne Syens.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki and Secretary Barbara Brilowski; Architects Bill Yudchitz and Jim Gersich; Dusty Huntington of That Computer Guy, LLC. (TCG).

- 2) Review/action on building construction change orders (**Moved from Item 3**)

Bill Yudchitz, Architect:

Change orders

- ✓ \$180 for plan sets – Town of Hull will pay
- ✓ Will not do self monitoring of floor drains
- ✓ All change orders will be on the contract documents for 5/5/14 meeting – Town signs and SCS signs to make adjustments
- ✓ Will add the 7' height to doors
- ✓ Received a \$145 bill to put the new water line in
- ✓ \$1,042 savings – eliminate pipes from going across meeting room to the addition
- ✓ Eliminate the electric 30 gallon water heater; putting in a modulating instant hot water heater – has dual purposes to act as boiler and water heater
 - Gas fired 98% efficient hot water heater
 - \$3,500 to install, vent and fill the pex pipe with water (becomes part of the contract)
- ✓ Fire rating on the ceiling in the workroom
 - Contractor offered some credits to make substitutions on the fire rating
 - We had a 2 hour fire rating
 - Contractor offered a 1 hour rating
- ✓ Working on energy efficiency – trying to get a heat recovery ventilator instead of an exhaust only system
 - Go to 3 levels of ventilation
 - Use restroom ventilation to do ½ the ventilation
 - ‡ Women's ventilation would work all the time (for new addition)
 - ‡ Have small HTR that would ventilate the meeting room for up to 30 people
 - ‡ Above 30 people in the meeting room there would be a manual switch to turn on

Holdridge – are any of these time sensitive as SCS was talking about enclosing things within the next 2 weeks?

Yudchitz – with the \$60,000 +/- in the meeting room, because of the 3 levels of ventilation we want to have means there has to be some sort of inter-connection .

- ✓ By Friday will be back to 3 heating and ventilator contractors and show them what we want
 - Price that and decide which way we are going

Holdridge – that does not hold up those working on the addition.

Yudchitz – no, but potentially in 2 weeks drywall will be going in.

- ✓ Once they build the building, the mechanical guys will be a week.
- ✓ From there they have to insulate – using Applegate insulation
 - A cellulose with a glue in with thermal and moisture protection
 - Insulation is blown in and covers every crack
 - Then there is a beater, with little knobs on, that rolls everything up and down the studs to make things perfectly flush
 - This insulation is for the side walls

Holdridge – will the questions you have be settled by May 5th?

Yudchitz - yes that is our goal. If we don't have things settled by May 5th we will be holding them up.

Other: have to look at parking and storm water retention pond areas (2).
Snow cannot be pushed in to the retention ponds.

3) Action on Furniture, Fixture, Equipment (FF&E) and Low Voltage needs (**Moved from item 2**)

Dusty Huntington, of That Computer Guy, LLC, was asked to attend the meeting to help make some of the proposal English. Dusty does have a proposal in based on the document sent regarding the server and the switch.

- Have met with Barb and Janet a couple of times.
- When first saw the document as to what required was after we had the debacle we got ourselves out of
- Based on what Dusty saw in the documents he wondered if there was a specific reason items (A, B, C of spec. document) were needed (relating to Computer Network and File Server System)
- Could we save money because we have 7 users based on the original spec it calls for a full blown standard 2012 server with Microsoft exchange server for email
- Hull is running on a small business server now, in Dusty's opinion, will probably last another 3 years or so based on the current use
- The full blown standard server with Microsoft exchange server, the cost of going that route vs. going with another small business server (operating system) is basically going to be about double of just the cost of the software
- The small business server is typically rated for up to 75 users

B Yudchitz – where did you put the level of what Hull has right now vs. what we had spec'd?

Huntington – I suggested picking up what Hull has and putting it in place.

D Pederson – it is adequate for our current
Huntington – for the next 3 years.

- I don't know if I am missing something
- If the documents were put together and we need to make sure we are planning for taking care of 8 years down the road, then okay
- In Hull's case the biggest thing you have to worry about is the network cabling, which based on the document the cat 6 cable is what I would put in
 - o Cat 6 cable is the fastest data transmission cable you are going to get on network cabling
- If you are going with the IP based phone system (digital phone system) which it sounds like you are, it makes sense to change potentially look at replacing the network switch with what was spec'd in the specifications. a nice HP manage switch would do very well to handle the IP based digital phone system
- The phone system is its own system and does not rely on the server, it relies on the network – cat 6 cable and the switch

Jim Gersich:

- All equipment is mechanical and some will break down
- If there is no challenge to the notion of replacing parts, if you feel, and just replace as they become obsolete, you can do that.
- There is not a problem with using Hull's equipment today for the immediate future, but that equipment will have to be replaced faster than new equipment

Draft in order of priority high-to-low:
Structured cabling system
Materials and Equipment

- 4) Adjournment: Motion Supervisor Pederson, second Supervisor Wilz, **adjourn the meeting**. Meeting adjourned at 6:15 p.m.

Janet Wolle, Clerk