

MINUTES OF TOWN OF HULL BOARD OF REVIEW/BOARD MEETING,  
COUNTY OF PORTAGE, WISCONSIN HELD ON MONDAY MAY 13, 2019

Call to order Hull Board of Review by Chairperson John Holdridge at 5:25 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: Chair Holdridge, Supervisors David Pederson, Dave Wilz, Jan Way, John Koshnick and Clerk Janet Wolle.

As per email from Jeremy, he is cleaning up the data file since we have all the dual assessments on the properties. He has ag land reviewed, new construction reviewed, and am into the property visits and reviews as needed, warranted, or just as an fyi to them and their neighbors as to why a vehicle is going slow and stopping and looking at stuff in the neighborhood.

So far, it is going according to plan.

The database stuff is the longest part of this, with the value adjustments, land revaluing, neighborhood setups, etc.

Adjourn Board of Review to a later date when the assessment roll is complete

Motion Chairperson Holdridge, **adjourn the 2019 Town of Hull Board of Review to August 5, 2019.** Second by Supervisor Pederson. Motion carried by voice vote. Meeting adjourned at 5:27 p.m.

01) Call to order board meeting by Chairperson Holdridge at 5:30 p.m. at Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: Chair Holdridge, Supervisors David Pederson, Dave Wilz, Jan Way and John Koshnick.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Deputy Clerk Barb Brilowski, Road Foreman Pete Kaminski, Fire Chief Ken Sadogierski and EMS Administrator Mark Fritsche.

02) Pledge of Allegiance

03) Minutes

Motion Supervisor Pederson, **approve minutes of the April 8, 2019 board meeting.** Second by Chairperson Holdridge.

Typo on page 7.

Motion carried by voice vote.

Motion Supervisor Pederson, **approve minutes of the April 25, 2019 board meeting.** Second by Supervisor Way. Motion carried by voice vote.

04) Vouchers presented

Motion Supervisor Wilz, **approve vouchers presented for payment**. Second by Supervisor Way. Motion carried by voice vote.

05) Public Comments. Agenda items are for discussion with possible action. Those in attendance, who would like to talk to an agenda item, please indicate now. Non-agenda items may be raised under opinions of Interest (Item 7 below)

No public comments

06) Report of public issues facing Town of Hull:

a. Hull Chairperson

- In-service scheduled, by Wisconsin Town's Association (WTA), on May 15 in Stevens Point at the Holiday Inn at 8:30 a.m.
- Stevens Point/Hull meeting at 10:30 a.m. May 15
- Road Committee to meet May 14 at 5:30 p.m.
- Water Committee meeting May 28, 2019
- Board meeting May 22 at 10 a.m.
  - Agenda will include:
    - North Second Drive Public Info Meeting
    - Country Club Drive deterioration
      - Pete getting estimate to do wedging
      - Can continue to do spot repair
      - Pete will contact the Stevens Point Public Works Director

b. Hull Supervisors

- ✓ Supervisor Wilz – Country Club Drive getting worse/things changing quickly – cannot imagine what it will be like in a week
- ✓ Supervisor Pederson – do we want to wait until the May 22 meeting to address Country Club Drive?

P Kaminski – Patching as much as possible. Will get estimate from American Asphalt for wedging.

Chair Holdridge – Pursue with Stevens Point funding for Country Club Drive.

- ✓ Supervisor Koshnick – Was asked by Pete to look at 2002 Sterling. It has some MAJOR problems.

Chair Holdridge – Have to put more money in to budget for roads.

Chair Holdridge – Look at information received from Kenneth Firkus re: damage to truck and Country Club Drive.

c. Hull Clerk – No report

d. Hull Treasurer – Report is on agenda

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| <p>e. Commission/Committee Reports</p> <p>i. Hull Plan Commission (Holdridge)<br/>Next meeting in June</p> <p>ii. Hull Park Commission (Wilz)</p> <ul style="list-style-type: none"> <li>- 1<sup>st</sup> meeting went well</li> <li>- 50/50 Tree grant awarded to Hull (\$7,200)</li> <li>- Grant buys trees &amp; pays for labor</li> <li>- Get leeching water system – fill bag with water instead of directly watering trees</li> </ul> <p>iii. Hull Water Committee (Holdridge)<br/>Will meet at end of month</p> <p>iv. Hull Road Committee (Holdridge)</p> <ul style="list-style-type: none"> <li>- Meets May 14</li> <li>- Questions about ATV's at 1<sup>st</sup> meeting</li> <li>- Homeowners insurance only covers ATV's on homeowners property.</li> </ul> | <p>Group Meetings</p> <p>1. Comprehensive Plan Group (Holdridge)<br/>Close to being prepared to take updated Comp. Plan to Plan Commission</p> <p>2. Policy/Ordinance Group (Holdridge)<br/>Will get back together</p> <p>3. Goals/Objective Group (Holdridge)<br/>Need to continue job description for Pete; Look at description for Patty Amman, Barb Brilowski, Treasurer and Clerk</p> |
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07) Opinions of Interest – citizens, Hull elected and appointed officials

Barb Brilowski – Information received on mobile homes and a new approach for Hull to inspect mobile homes.

Jim Warner – Last November when working election, the north end of the parking lot was very dark. The lot has to be illuminated better.

- Also, when returned in mid-April noted that some of trees must have been hit by the wing of the plow in the cul-de-sac on St. Ann Court

08) Award bid for chip sealing of roads – Pete Kaminski, Road Foreman

Chip seal bids received from:

Fahrner Asphalt                      \$158,129.00

Scott Construction                      \$159,583.00

Pete Kaminski:

- \$81,000 in budget for chip sealing
- Damage to roads outside of chip sealing
  - Want to do work on Evergreen Drive (180'); Torun Road (170'); Pioneer Road
- Recommend for chip sealing the following roads:  
Algoma Street, Blackberry Lane, Clark Street, Melrose Court, Lark Court, Westminster Court, Badger Avenue, Ben's Lane

P Kaminski, cost for aforementioned roads by Fahrner Asphalt - \$41,767.00 (does not include sweeping)

P Kaminski, Scott's bid for the same roads is \$41,056 (does not include sweeping)  
The difference is \$711.00 between the bids.

Chair Holdridge – what is your recommendation?

P Kaminski – go with the low bid of Scott Construction.

Supervisor Wilz – we put together a document we asked them to bid on. We didn't know what the price was going to be, we know what our budget is, but we know it is not enough to do the whole thing. But based on the job you put out to bid my understanding is, from looking at this, is Scott's the lowest one?

P Kaminski – Scott's is a little bit lower than Fahrner.

Wilz – so based off of these roads and the roads you put together for the clean-up, who is the cheapest one?

P Kaminski – Fahrner is.

Bryan Nevela of Fahrner – getting more product for less as Fahrner uses .35 application.

Chase Brochman of Scott's Construction – the .32 rate is sufficient.

Chair Holdridge – in the overall picture Fahrner is a little cheaper than Scott's, but the roads you are doing Fahrner is a little cheaper?

P Kaminski – Scott's is a little bit cheaper (\$722).

Chair Holdridge – the standard is awarding to the lowest responsible bidder.

Supervisor Pederson – I need some clarification. You said we have \$81,000 budgeted for chip sealing and you are talking about doing just a few of the roads and using \$41,000 for the other three roads. So you are taking money out of the chip seal budget for the other roads.

P Kaminski – it is called chip seal/road maintenance budget so it covers different things.

Holdridge – give us your recommendation again.

P Kaminski – go with the low bidder.

Holdridge – the low bidder is who?

P Kaminski – Scott's Construction.

Pederson – do we need to sweep all the roads?

P Kaminski – we are going to sweep certain roads where the traffic is on. It is \$105.00 per hour to sweep roads.

Pederson – depending on whether it is needed or is it

P Kaminski – correct. All of the roads mentioned are inside subdivisions and need to be swept.

Motion Supervisor Pederson, **accept chip seal bid from Scott Construction in the amount of \$41,056 as per recommendation by Road Foreman Pete Kaminski.**  
Second by Supervisor Way.

Barb Brilowski – looked at bids and came up with using numbers to do the following roads: Algoma, Badger, Blackberry Ln, Clark St, Lark Ct, Melrose Ct, Westminster Ct, Ben's Lane, Driftwood Drive, Pinewood, Pioneer, Duncan and Highland.

Scott Construction - \$81,308

Fahrner Asphalt – the aforementioned roads plus Golla Road for \$80,932

You could do almost all of the roads bid out. To me you could get more for your money, not knowing Pete was bringing up Evergreen and the other roads. That should be taken in to consideration and then the only roads not covered are Maple Bluff, North Reserve and Granite Ridge Road.

Holdridge – Pete is not going to use all of the \$81,000

P Kaminski – I would use \$41,056 right now. The sweeping would come out of the \$81,000 and the remainder would be used for the repairs of the other three bad spots for \$35,000.

B Brilowski – you don't have numbers for the bad spots now.

P Kaminski – I have close numbers of estimated cost:

- Evergreen Drive \$10,000
- Torun Road \$ 5,000
- Pioneer Road \$20,850

B Brilowski – that is only from one company.

Holdridge – I would like to hear all of this discussed but we only have one road foreman and he is out there. Barb you have good input, Janet has good input and sometimes I even have good input. But at this point I am down to saying who is the road foreman, who is going to manage it and who is going to be responsible for it and as far as I know that is Pete.

Motion carried by voice vote.

09)2018 End-of-Year Budget highlights – Jim Kruziki, Treasurer  
Clerks note - Report in detail at end of minutes

Chair Holdridge – Jim’s report is interesting especially the tax levy. Act 10 froze tax rates.

Treasurer Kruziki – in the earlier years we did not need to use the entire levy so we did not levy the maximum.

Supervisor Wilz – correct me if I am wrong, but it looks like we have split the operational levy from the debt.

Kruziki – that is correct. However, as far as the total levy

Wilz – it is pulled back in.

Kruziki – yes

- Hull’s tax rate is according to our debt and new debt

Wilz – Act 10 started in 2011. Operationally, we have less money today than in 2011.

Wilz - This is a good sheet because it shows what the base was and it really has not gone up to much except for any type of net growth. It also shows the debt service incurred per year.

Holdridge – with the 2018 budget we have revenues and expenditures. Where did we end up on December 31<sup>st</sup> after all the bills are paid, etc?

Kruziki – that is on the memo that shows a cash surplus of \$172,578.

Wilz – we were supposed to have \$78,000. The \$78,000 was in a line called contingency.

Kruziki

- In 2019 Hull started receiving personal property reimbursement
- In addition, we received \$47,000 from the City of Stevens Point as settlement in the Well #11 agreement. The settlement amount is in a reserve fund.

Motion Supervisor Wilz, **accept the report of Treasurer Kruziki**. Second by Supervisor Koshnick. Motion carried by voice vote.

10)Portage County Holding Tank Agreement for Pok-A-Snoz Snowmobile Club Inc – 2390 North Second Drive – Janet Wolle, Clerk

LeRoy Pukrop of Town of Dewey was present. LeRoy is the Chair of Pok-A-Snoz Snowmobile Club.

- ✓ Saw Tracy Pelky of Portage County Planning and Zoning Department re: having a holding tank installed at Pok-A-Snoz Snowmobile Club building at 2390 North Second Drive

- ✓ Tracy Pelky indicated they are a good candidate for a holding tank as have small usage
- ✓ Holding tank will be on an alarm and will be pumped when alarm goes off
- ✓ The building is a groomer shed → equipment kept in shed
- ✓ It is an insulated shed with heat – currently have only a porta potty
- ✓ Very few meetings are held in the building

Motion Supervisor Way, **authorize signing of document approving a holding tank for Pok-A-Snoz Snowmobile Club building located at 2390 N Second Drive.**

Second by Supervisor Koshnick. Motion carried by voice vote.

LeRoy Pukrop – if have problems with snowmobilers get the registration number that is on both sides of the snowmobile – it is like getting a vehicle license plate number.

- 11) 5600 block of State Highway 66 addresses are being updated to Brychell Drive – Barb Brilowski, Deputy Clerk

Barbara Brilowski:

- Currently there is 1 home on Brychell Drive
- Nathan & Jodie Groshek will be building a new home on Brychell Drive request their address be changed from State Highway 66 to Brychell Drive
- The Postmaster at Stevens Point would have no problems with the change - the mailboxes will stay on Highway 66 however with Brychell Drive addresses
- Rod Sutter of Portage County Planning and Zoning, who oversees addresses for 911, feels the change is an excellent idea
- Problem with Highway 66 addresses, people cannot find the properties on Brychell

Motion Supervisor Wilz; **authorize changing addresses in the 5600 block of State Highway 66 from State Highway 66 to Brychell Drive as per report from Deputy Clerk Brilowski.** Second by Supervisor Pederson. Motion carried by voice vote.

- 12) Final approval of Hull Road Maintenance, Reconstruction, Safety Committee Ordinance (Hull Road Committee) – John Holdridge, Chairperson

Complete ordinance part of the minutes.

Motion Supervisor Wilz, **approve with changes the Hull Road Maintenance, Reconstruction, Safety Committee Ordinance (Hull Road Committee).** Second by Supervisor Way. Motion carried by voice vote.

- 13) Hazard Mitigation Plan information from Bob Weinert, Portage County Emergency Management Coordinator – John Holdridge Hull Chairperson and Fire Department Leadership

Chair Holdridge – as a town we need to be prepared for any event in case of an emergency. We now have a generator that operators the entire building.

Assistant Fire Chief Fritsche, they are updating the countywide hazard mitigation plan – as far as suggestions from us, we need to know what is in the current plan.

- ✓ If we had a tornado in Hull and it took the municipal building out, what is Plan B? I agree without power for 5 days a generator is to help us but a lot of times when there is a tornado, a mass devastation, they shut the gas off
  - What do you have for a backup plan to run the generator?
- ✓ I am looking at major catastrophic hazards,
  - What if CN derails a train and we end up with a Weyauwega at Highway 51 and the railroad tracks
  - What if the DuBay dam broke and water came rushing down how much of the town is going to be under water
  - I think these are the kinds of hazards they are looking at

Supervisor Pederson – I think essentially the plan in the past we needed:

- To inventory the kind of equipment we can get to an emergency
- Have a chain of command as to who is going to make decisions about what
- I noticed they mentioned FEMA monies for tornado safe buildings; maybe we could work that in to a new firehouse

Holdridge – in order to get federal aid they had to have a plan. What does the town have as a plan?

Fire Chief Sadogierski – there are several books at the station. There is an operation plan; the town is divided in to geographical areas.

Holdridge – we need a plan, people to know about it and be able to respond.

Fritsche – I have seen the book. Somewhere along the line, the town board developed a Hull emergency operations plan. I assume that is a spin-off from the county plan.

Sadogierski – each municipality has its own operation plan.

Holdridge – let's put this on the agenda in the future. Can somebody from FD attend May 14 county meeting?

Clerk Wolle - according to the return call I received from Bob Weinert Portage County is looking for municipalities to attend the May 14 meeting. Mr. Weinert indicated they are really looking for one (1) big issue each municipality is concerned about.

Holdridge – we need to become involved.

Pederson – if we could respond to this with an email about potential hazards in our town that would be a start.

Holdridge – it would be accurate to say that the fire department and the Fire Chief in particular would be our contact.

Sadogierski – correct.



- 14) Alcohol Beverage renewal license applicants (Combination Class B liquor/beer) – Janet Wolle, Clerk
- ✓ Lake Side Bar, 736 Old Wausau Road – Robert Cyran and Conrad Cyran applicants
  - ✓ Backwoods Bar & Grill of Portage County Inc., 1511 N 2<sup>nd</sup> Dr., - Christine Almanza and Kayla Higgins, Agents
  - ✓ Stevens Point Country Club Inc. for Stevens Point Country Club 1628 Country Club Drive, Jesse Malson, Agent

Motion Supervisor Wilz, **grant, as per recommendation of Clerk Wolle, Combination Class B alcohol license to: Robert Cyran and Conrad Cyran for Lake Side Bar, 736 Old Wausau Road; to Backwoods Bar & Grill of Portage County Inc – Christine Almanza and Kayla Higgins, Agents for Backwoods Bar & Grill, 1511 N 2<sup>nd</sup> Drive; to Stevens Point Country Club Inc – Jesse Malson, Agent for Stevens Point Country Club, 1628 Country Club Drive.**

Second by Supervisor Way. Motion carried by voice vote.

- 15) Alcohol Beverage renewal license applicant (Class B Beer) – Janet Wolle, Clerk
- ✓ Stevens Point Curling Club, 1628 Country Club Dr., Jack Edgerton, Agent

Motion Supervisor Wilz, **grant, as per recommendation of Clerk Wolle, a Beer License to Stevens Point Curling Club, Inc – Jack Edgerton, Agent for Stevens Point Curling Club, 1628 Country Club Drive.**

Second by Supervisor Pederson. Motion carried by voice vote.

- 16) Cigarette license applicant(s) – Janet Wolle, Clerk

- ✓ Lake Side Bar, 736 Old Wausau Rd – Conrad Cyran and Robert Cyran, applicants
- ✓ Morey's Bar, 3601 E Maria Dr. - Bass Cote, applicant

Motion Supervisor Wilz, **grant, as per recommendation of Clerk Wolle, cigarette license to: Conrad Cyran and Robert Cyran for Lake Side Bar, 736 Old Wausau Road; to Bass Cote for Morey's Bar, 3601 E Maria Drive.** Second by Supervisor Way. Motion carried by voice vote.

- 17) Operator's license applicants – Janet Wolle, Clerk

Charlene Cyran, Regina Cyran, Jeremy Moss, Jason Higgins, Mallory Sadowska, Danielle Sadogierski, Sara Pionkowski, Lisa Perlak, Marisa Westphal-Janowski, Carmen Coey, McKenna Kawski

Motion Supervisor Wilz, **upon recommendation of Clerk Wolle, grant operator licenses to: Charlene Cyran, Regina Cyran, Jeremy Moss, Jason Higgins, Mallory Sadowska, Danielle Sadogierski, Sara Pionkowski, Lisa Perlak, Marisa Westphal-Janowski, Carmen Coey and McKenna Kawski.**

Second by Supervisor Pederson. Motion carried by voice vote.

- 18) Salvage Yard License applicant – Janet Wolle, Clerk  
✓ James Firkus Auto Wrecking, 310 Casimir Road – Daniel Firkus, applicant

Motion Supervisor Pederson, **grant, as per recommendation of Clerk Wolle, a Salvage Yard License to Daniel Firkus for James Firkus Auto Wrecking, 310 Casimir Road.** Second by Supervisor Koshnick. Motion carried by voice vote.

- 19) Refuse/recycle hauler license applicants – Janet Wolle, Clerk  
✓ Plaski Disposal – 2475 Pioneer Rd. – Travis Plaski, applicant  
✓ Waste Management – 1372 Hwy. 34, Mosinee, WI 54455 – Tiffany Kreger, applicant  
✓ Harter’s Fox Valley – W17620 Cty Rd Q, Wittenberg, WI 54499 – Andy Gayhart, applicant  
✓ Advanced Disposal – 2510 Engel Rd., Wisconsin Rapids, WI 54498 – Michael Andrea, applicant

Motion Supervisor Way, **grant, per recommendation of Clerk Wolle, refuse/recycle hauler licenses to: Travis Plaski for Plaski Disposal, 2475 Pioneer Road; to Tiffany Kreger for Waste Management, 1372 Highway 34, Mosinee, WI 54455; to Michael Andrea for Advanced Disposal, 2510 Engel Road, Wisconsin Rapids, WI 54498; to Andy Gayhart for Harter’s Fox Valley, W17620 County Road Q, Wittenberg, WI 54499.** Second by Supervisor Koshnick. Motion carried by voice vote.

- 20) Operate a manufactured home community – Janet Wolle, Clerk  
✓ Recreacres JV LLC, 1540 Torun Rd., Kwame J Granderson, applicant  
i. December 19, 2018 through June 30, 2019

Motion Supervisor Wilz, **grant, as per recommendation of Clerk Wolle, a license to operate a manufactured home community to Kwame J Granderson for Recreacres JV LLC, 1540 Torun Road from December 19, 2018 to June 30, 2019.** Second by Supervisor Way. Motion carried by voice vote.

- 21) Operate a manufactured home community (July 1, 2019 through June 30, 2020) – Janet Wolle, Clerk  
✓ Evergreen Villa MCH WI, LLC, 1905 N 2<sup>nd</sup> Dr. – Joel K. Brown, applicant  
✓ Recreacres JV LLC, 1540 Torun Rd., Kwame J Granderson, applicant

Motion Supervisor Wilz, **grant, as per recommendation of Clerk Wolle, a license to operate a manufactured home community to: Joel K Brown for Evergreen Villa MCH WI, LLC, 1905 N 2<sup>nd</sup> Drive; to Kwame J Granderson for Recreacres JV LLC, 1540 Torun Road.** Second by Supervisor Pederson. Motion carried.

- 22) Adjournment: Motion Supervisor Pederson, **to adjourn the meeting.** Second by Supervisor Way. Motion carried by voice vote. Meeting adjourned at 7:00 p.m.

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Janet Wolle, Clerk

## Vouchers approved for payment

Vendor	Amount	Purpose	Credit Card
Advance Auto Parts	\$66.98	FD-Eqp Repair/Maint:Coil 1987 Ford Base 7.0L 429 V8 Gas; IGN control module	
Amazon.com	\$104.56	Leg Adm-Unclassified: Sony TCM Pressman	X
Anderson O'Brien	\$486.00	(Hand held recorder for Chairperson) Legal:Subdivision issues - review county wellhead protection ord phone calls to Chair; Research & review county wellhed protection ord draft initial opinion	
Bill's Pizza	\$71.29	FD-Fire fighter appreciation: 2 fires in afternoon/ evening buy upon return to station	
Complete Office of WI	\$166.31	Gen Adm-Supplies: Paper; calculator	X
Condon Oil	\$2,039.18	RD-No lead gas 704.4 gal	
EO Johnson	\$87.50	Gen Adm-Office Eqp&Maint:Ricoh copier	
Fleet Farm	\$53.94	RD-Material&Maint: 2 gal auto shut off gas can; mens gloves	X
Fleet Farm	\$10.95	Gen Bldg Supplies: Air freshner	X
Fleet Farm	\$83.88	Parks-Tree grant: Sphagnum peat moss	X
Fleet Farm	\$20.00	RD-Bldg Maint: Color stay mulch red	
Fleet Farm	\$7.99	FD-Supplies: ComfortPlus	X
Frank's Hardware Co Inc	\$64.95	Parks-Tree grant: Velcro	X
Frank's Hardware Co Inc	\$15.42	RD-Main&Rpr/Prts&Eqp: Hose barbs; SS Nipple	
Frank's Hardware Co Inc	\$445.79	RD-Materisl&Maint: Silicone gasket; Hoses (4)	X
Frank's Hardware Co Inc	\$68.80	Parks-Tree grant:General hardware; Sphagnum	X
Frank's Hardware Co Inc	\$83.50	Parks-Tree grant: Grn poly strp; Sheepfoot blade; Pocket knife; Fasteners	X
Gardeners Edge	\$853.59	Parks-Tree grant: Irrigation tregator 20 gal	X
Harter's Fox Valley Disposal	\$4,874.42	Recycle collection	
James Grezenski Forest Prod, Inc	\$120.00	Refuse collecttion	
Jay-Mar, Inc	\$772.50	Parks-Tree grant: Hdw bark - 8 yards Park-Landscaping: Greener by the Yard 22-0-12-7S Bagged	X
Jimmy Johns	\$94.95	Parks-Food:Lunch workers planting trees RD-Material&Maint: STIHL saw; spark plugs;	X
LaBlanc's South Side Motors	\$240.88	Chains, Gal bar oil	
LaCrosse Premium Water	\$6.00	Gen Bldg-Contract supply: Water	

LaCrosse Premium Water	\$6.00	Gen Bldg-Contract supply: Water	
Pitney Bowes	\$19.54	Gen Adm-Supplies:Ink pad replacement kit postage machine	
Portage County Finance/Solid Waste Department	\$7,245.70	Tipping fee 131.74 tons	
Portage County Fire Chief's Assoc	\$100.00	FD-Membership Dues: Dues & fee for foam trailer	
PSOL	\$570.00	Gen Bldg-Store computer data in Cloud - 1 year	
Scaffidi Motors Inc	\$15.48	RD-Parts&Eqp/Maint: Oil filter for F250	X
Staples	\$35.23	Gen Adm-Supplies: Swingline staples; Highland note pads (3x3 yellow)	X
Stevens Point City Times and BG	\$33.09	RD-Ads: Chip seal bid	
	\$31,403.68		

**TO: Board of Supervisors**  
**FROM: Jim Kruziki**  
**DATE: 3/11/2019**  
**SUBJECT: 2018 End-of-year Budget Highlights**

The attached year-end budget summary report shows the year 2018 completed with a cash surplus of \$172,578. Here are some key points to review regarding the 2018 year:

**EXPENDITURES:**

- Road projects consisted of engineering work on initial stage of North Second Street project for \$88,687
- A new salt-shed roof was constructed at a cost of \$16,197
- Fire Department purchase of new required air masks and tanks; the FEMA grant was not received so the Town financed the entire cost of \$81,231
- Fire Department building roof was replaced at a cost of \$51,828
- A full building generator was installed in the municipal building at a cost of \$35,108 and a new copy machine was purchased costing \$5,993
- Debt service increased by \$68,874
- Regular Operational costs were under budget by \$131,287
- Total expenditures were slightly under budget by \$119,925

**REVENUES:**

- Property taxes collected were slightly over budget by \$10760
- State Shared revenue was slightly over by \$1,271
- General Transportation aid and Rents were on budget
- A FEMA grant of \$128,000 for Fire Department equipment was not received
- Cable TV Franchise fees from Charter and newly installed Tomorrow River media were over budget by \$1,479
- Transfers Out to Designated Reserve funds from Well 11 settlement with the City of Stevens Point were \$47,000
- Total Revenues before borrowing was \$1886,919
- Borrowing for the year totaled \$246,000

# TOWN OF HULL--STATE AIDS RECEIVED FROM WISCONSIN

CALANDAR YEAR	SHARED REVENUE	TRANSPORTATION AIDS	RECYCLING	TOTAL
	\$		\$	\$
2006	236,565	\$ 148,699	12,365	397,629
	\$		\$	\$
2007	236,565	\$ 151,300	12,495	400,360
	\$		\$	\$
2008	236,565	\$ 156,050	15,520	408,135
	\$		\$	\$
2009	236,695	\$ 160,353	14,550	411,598
	\$		\$	\$
2010	208,556	\$ 170,376	14,550	393,482
	\$		\$	\$
2011	208,369	\$ 170,376	9,470	388,215
	\$		\$	\$
2012	156,501	\$ 170,927	9,684	337,112
	\$		\$	\$
2013	156,482	\$ 170,927	9,460	336,869
	\$		\$	\$
2014	156,946	\$ 171,498	9,460	337,904
	\$		\$	\$
2015	156,889	\$ 178,384	9,460	344,733
	\$		\$	\$
2016	156,589	\$ 178,384	6,905	341,878
	\$		\$	\$
2017	156,893	\$ 178,142	9,460	344,495
	\$		\$	\$
2018	156,809	\$ 193,222	9,460	359,491

\$
\$
\$  
 2019 157,977      \$ 193,175      9,460      360,612

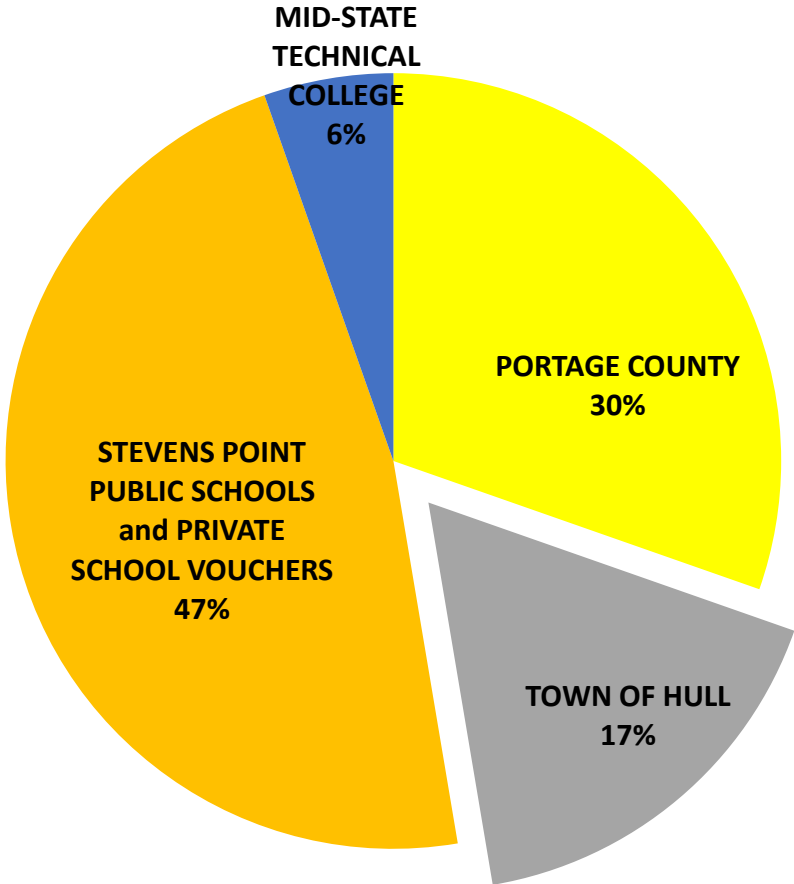
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**TOWN OF HULL--TAX LEVY CALCULATIONS**

LEVY YEAR	ALLOWABLE BASE	ADD FOR NEW GROWTH AND CONSTRUCTION	LEVY LIMIT	ADJUST FOR ANNEX.	ADD FOR DEBT SERVICE USED	ALLOWABLE FOR DEBT SERVICE	ALLOWABLE LEVY	LEVY TAKEN	LEVY ADDED (LOST)
2007	857,201	31,672	852,205	(1,362)	46,000	195,974	1,046,817	896,985	(149,832)
2008	896,985	17,018	868,003	(1,220)	45,908	160,906	912,691	913,911	1,220
2009	913,911	26,040	894,043	(1,760)	162,804	124,905	1,055,087	912,000	(143,087)
2010	1,056,848	26,821	920,865	(2,376)	120,059	162,338	1,038,548	920,865	(117,683)
2011	920,865	127,269	928,075	(1,812)	120,059	120,059	1,046,322	920,865	(125,457)
2012	920,865	4,217	925,082	(2,277)	120,059	120,059	1,042,864	920,946	(121,918)
2013	920,946	10,546	931,492	(2,066)	120,059	120,059	1,049,485	931,492	(117,993)
2014	931,491	7,135	938,626	(2,066)	196,406	201,829	1,132,966	1,137,572	4,606
2015	941,166	5,732	946,898		217,168	217,168	1,164,066	1,164,066	
2016	946,898	2,452	949,350	(120)	214,562	214,562	1,163,792	1,163,792	
2017	949,230	9,483	958,713		278,213	278,213	1,236,926	1,236,926	
2018	953,976	7,804	961,780	(692)	348,648	348,648	1,309,736	1,306,900	

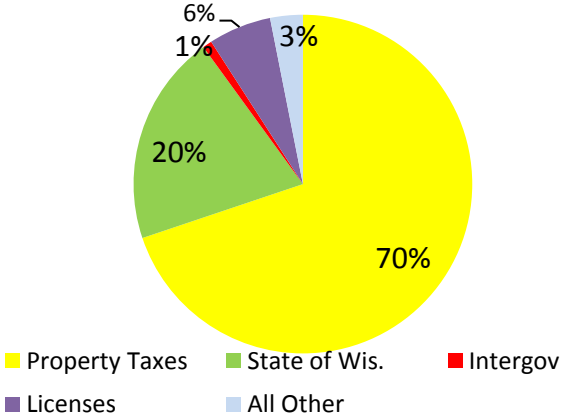
# TOWN OF HULL--2019 PROPERTY TAX DISTRIBUTION

## WHERE YOUR TAX DOLLAR GOES

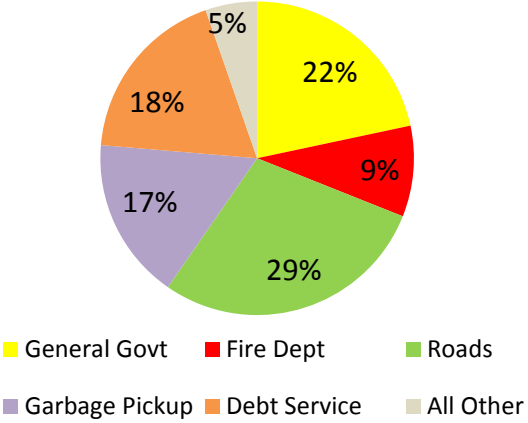


TAX RATE OF \$20.53

## WHERE HULL'S MONEY COMES FROM



## HOW YOUR HULL DOLLAR IS SPENT





## 5600 Block of State Highway 66 – Change addresses to Brychell Drive

May 7, 2019

A request was presented to us from Nathan and Jodie Groshek to change the address for the residents that reside on Brychell Drive. Currently, the addresses of those on Brychell Dr. are State Hwy. 66. Right now, the Groshek's address is 5965 State Hwy. 66. They would like it changed to 5965 Brychell Dr.

The reason for their request is no one can find them. They have built a shed on their property and are going to build a home this summer. Delivery companies are having a difficult time finding them,

I spoke to the Postmaster at Stevens Point. He has no problem with the change. The mailboxes would remain on State Hwy. 66, as the mail carriers do not deliver mail to dead-end roads any longer.

I spoke to Rod Sutter, Portage County Planning & Zoning, who oversees the addresses for 911. He feels the change is an excellent idea.

I then spoke to the other two property owners on Brychell Road. Mr. Check, 5960 State Hwy. 66 is building a shed at this time. The change would be easy for him, as he is not receiving mail at this location yet. I also spoke to Mr. Weiland, 5827 State Hwy. 66 who has lived at this location for many, many years. His main concern was getting his mail, as he would have quite a few address changes to make. The postmaster assured me his mail would be delivered for as long as it took for the transition. Therefore, Mr. Weiland is also agreeable to the change.

The process to make the change would be:

1. Send a letter on Hull letterhead requesting the change of addresses from State Highway 66 to Brychell Dr. and the date we would like it to start to the Postmaster at the Stevens Point post office.
2. Send a letter to each of the residents of Brychell Dr. informing them of the change and the date it will begin allowing them enough time to fill out the change of address request at the post office.
3. Inform Rod Sutter of P.C. Planning and Zoning of the change. He will make the change in the 911 system.
4. I will do an address change for the Portage County Land Description Department.
5. Inform Hull's Fire Department.
6. Inform Hull's Road Department. Hull receives road aid for Brychell Dr. so it is treated like all other Hull roads. There is a Brychell Dr. road sign in place. They will need to check if the sign is the reflective material required.

If there are questions, please advise.

Thank you!

Barb Brilowski

**ORDINANCE 2018-1008 (Revised)**  
**Hull Road Maintenance, Reconstruction, Safety Committee**  
**(Hull Road Committee)**  
**Town of Hull**

Background: The Town of Hull has approximately 82 miles of roads, a road crew of 4 full-time employees (4 of the 6 full-time Hull employees) and road related expenditure comprising 45% of the Town of Hull budget.

The Town Board of the Town of Hull, Portage County, Wisconsin, designates and ordains as follows:

Section 1. Title. This Ordinance is titled Hull Road Maintenance/ Reconstruction/Safety Committee (Hull Road Committee).

Section 2. Purpose. The Purpose of this ordinance is to establish a Hull Road Committee and set forth its organization, powers and duties to further the health, safety, welfare and wise use of roads in Hull to the benefit of current and future Hull residents and other users. The adoption and implementation of the Road Committee Ordinance provides significant citizen input to oversee road projects and usage in the Town of Hull and to advise the Hull Board of Supervisors of current and make recommendation for future road policies.

Section 3. Authority/Establishment. The Town Board of the Town of Hull, having been authorized by the Town Meeting to exercise Village Powers in 1967 to protect the health, safety and welfare of Hull citizens, establishes a Hull Road Committee. The Road Committee shall be considered the Town's official agency for road related investigations, analysis and policy development. The Hull Road Committee reports to and is advisory to the Hull Board of Supervisors.

Section 4. Membership. The Hull Road Committee shall consist of nine members appointed by the Town Board. The Chairperson of the Hull Board of Supervisors shall be the Chairperson of the Committee. The Chairperson may designate another Hull citizen to be Chairperson. Other elected or appointed officials of the Town may be appointed to the Committee except the Committee shall always have at least seven citizen members who are not Town officials. All appointments are subject to approval by the Hull Board of Supervisors. All Committee members shall be residents of Hull.

Section 5. Appointment. The Town Board shall appoint members of the Hull Road Committee in November 2018 or as soon as practical after adoption of this ordinance. The initial appointees to the Hull Road Committee shall be for two or three-year terms of office. Four (4) of the seven citizen members shall be appointed to three-year terms, three (3) shall be appointed to two-year terms. Thereafter, appointment will be for 3-year terms for citizen members. Elected official terms shall be the term of their respective office. All members shall assume their duties as Hull Road Committee members upon appointment.

Section 6. Meeting. The Hull Road Committee shall meet at least five times annually. All meetings are subject to the Wisconsin Open Meeting Law.

Section 7. Compensation – Expenses. No per diem allowance is authorized for members of the Hull Road Committee. However, the Town Board may reimburse for reasonable expenses and shall provide an annual travel stipend.

Section 8. Rules and Regulations. The Hull Road Committee may adopt rules for the transaction of its business subject to Town Ordinances and Wisconsin Law. A record of its resolutions, transactions, findings and determinations shall be kept. Official minutes of each meeting shall be kept and once approved, shall be filed at the Hull Municipal Building, maintained by the Hull Town Clerk, and shall be a public record.

Section 9. Experts and Staff. The Hull Road Committee may utilize experts as necessary. Their services shall be paid for as necessary and proper within the limits of budget appropriation in the Hull Annual Budget or approved by the Hull Board of Supervisors. At all times, finances appropriated for Hull roads shall be subject to the Town Board budget authority and regulations.

Section 10. Chairperson / Vice-Chairperson / Secretary / Officers.

1. Hull Road Committee Chairperson shall be appointed to a two-year term of office coinciding with the elected term of office. The Chairperson shall be subject to Town Ordinance and Wisconsin Law and provide leadership to the Committee. The Chairperson shall preside at Committee meetings, hearings, set meeting and hearing dates, establish agendas for meetings and ensure ordinance and laws are faithfully followed. The Hull Road Committee Chairperson shall be the Chairperson of the Hull Board of Supervisors or his/her designee.
2. Vice-Chairperson. The Hull Road Committee may elect, by open vote, a Vice-Chairperson to serve in place of the Chairperson when the Chairperson is absent or incapacitated for any reason.
3. Secretary. The Hull Road Committee shall elect, by open vote, a Secretary. The Secretary may be the Hull Town Clerk or other Town employee as determined by the Committee.

Section 11. Committee Objectives.

- a. Review, revise as needed, implement and monitor Hull road safety plan.
- b. Review, revise as needed, implement and monitor Hull Weight Limit Ordinance.
- c. Review, revise as needed, and monitor Hull road ordinance and policies including but not limited to the driveway right-of-way and snow plowing policies and ordinances.
- d. Identify, review and implement a five-year road reconstruction plan for the Town of Hull.
- e. Review and approve Hull's annual seal coating/chip sealing maintenance plan.
- f. Monitor and review Hull's road crew annual inspection of roads.
- g. Review annually policies and ordinances pertaining to Hull roads
- h. Provide an annual report on the status of road maintenance, reconstruction and road safety in the Town of Hull at Hull's annual meeting in April. As appropriate, make recommendation of improvements to road maintenance, reconstruction and safety to the Annual Meeting.

Adopted by the Hull Town Board on this 8th day of October, 2018

Revision adopted by the Hull Town Board on this 13<sup>th</sup> day of May, 2019