

MINUTES OF TOWN OF HULL BOARD MEETING- May 26, 2020

1. Call to order

- By Acting Chairperson, Dave Pederson, 10:00 AM at the Hull Municipal Building, 4550 Wojcik Memorial Dr. Stevens Point, WI, 54482
- Present Supervisors: Jan Way, Dave Wilz, John Koshnick
- Others Present: Clerk: Judy Holley, Deputy Clerk Barb Brilowski, Road Foreman Pete Kaminski, Chairman John Holdridge excused

2. Motion to Approve Vouchers

- Dave Wilz, 2nd by Jan Way

3. Public Comments

- No Public

4. Public Issues

- Report by Pete Kaminski Road foreman-Pioneer and Evergreen Road projects done
- Question about cable being run on Maple court? Not confirmed, lots of discussion

5. I Pad purchases for Board

- Jan Way gives info from City and County, Do not use I Pads, some do use personal, Marathon County Board uses I pads, Not for use just for Virtual meetings, Use instead of paper-save on paper
- Barb Brilowski explains about Nate from UWSP extension. He is willing to talk about needs and options per phone or online (Free service)
- Would John Holdridge use? He was in favor of Board getting them for use in commitees, only for Board use
- Dave Wilz states Virus will be an issue for a while, Continue to do business in a different way if necessary, legal info available
- Zoom has great tutorials!
- Devices are portable, many uses for staff, use discounts available through state

- We need to get just what we need! Not all extras!
- Would be useful for Road Foreman, use for Right A Ways, inventory etc
- Take your office with you when needed!
- This would make Agendas etc timelier! And all of us more efficient!
- Motion by Supervisor Jan Way to have a group gather info from Nate to give us information on virtual meetings, Devices, possibly by Zoom, 2nd by Dave Way. Motion did not pass/opposed
- Suggestion to gather more info, Dave Pederson will contact Nate for Zoom meeting, no decisions will be made, just info gathering
- Motion made by Dave Wilz for Dave Pederson contacting Nate to setup Zoom time to use this technology, 2nd by Jan Way,
- Motion carried by voice vote

6. Tractor Quotes

- Contract provided, didn't include Trade-In value,
- Thanks to Supervisor John Koshnick for getting info on tractor
- Road Foreman Pete Kaminski is requesting Air Shock cab (Additional \$8,000) also attachments needed for ditching and cutting (Boom Mower) Forestry head vs Regular head (\$1000 cheaper) Bulletproof glass
- Requesting to view operation of new tractor (Minn)
- Supervisors John Koshnick and Dave Pederson questions use vs needs, Fluid in tires? Flail mower needed?
- Dave Wilz confirms cab is a necessity, long term use, needs to be able to mow grass, Brush cutting
- \$178,000 through Sourcewell
- John Koshnick offers to go look at tractors. Need to get tractor ordered but need to research attachments to see what works best for our needs
- Order now Delivery in October
- Building tractor is Time consuming
- More discussion is needed
- Rental tractor is available, 20 hours of Demo

- Dave Wilz Questions If we can use old Holland tractor for just mowing and not rent?
- \$35,000 Trade-In value
- Subtraction of tires on quote? Smaller tires needed for Boom
- Keep our Forks and Bucket
- Pete states to add Comfort Cab to bid \$187,138 with Rotary head, Forestry Head is \$1000.00 cheaper
- Motion by John Koshnick to purchase tractor with Air Ride cab, 2nd by Dave Wilz. Attachments (Mower Head) at a later date.
- Motion carried by voice vote
- Question about use of old Holland mower? Affects Trade in value? John Koshnick states that we need in writing a quote that use of tractor won't affect trade-in value. Dave Wilz confirms needed by next Board meeting.

7. New date for Annual meeting

- New date has to be after July 11th and before December 31, 2020 per Act 185
- Huge issues need to be dealt with
- Motion by Jan way to move Annual meeting to Wed, July 15th, 6:30 PM 2020, 2nd by Dave Wilz.
- Motion carried by voice vote

8. Approval of Bartender licenses

- Craig VanHorn, Tina Palmgren (Jordon Bar)
- Kayla Thoma (Backwoods)
- Requested for Approval by Clerk Judy Holley
- Motion by Supervisor Jan Way to approve licenses, 2nd by Dave Wilz
- Motion carried by voice vote

9. Summer hours/COVID

- City offices still closed
- Businesses need to provide a Safe place of employment
- Asked employees opinions

- Continue office closed as posted “Until further Notice” and continue to serve
- Our public is respecting the decision
- Separate both issues of Summer and COVID
- Summer hours are affected by Road permit issues, 24 hr notice of permits
- This is a Board decision
- No enforcement, No County Ordinance to enforce
- Barb Brilowski-Deputy Clerk explains issues with compliance, expectations of Ordinance, violating is happening, Pete confirms
- Suggestion of follow through from builders but responsibility is on hauler
- Noon closing on Fridays an option?
- Is there tracking of Road permits? Done daily not hourly.
- Heaviest permit day? Depends on what’s happening in Hull
- Supervisor John Koshnick suggests letter be sent to truckers
- Dave Pederson suggests a phone message be left to give details of haul, where, what, # of trucks etc.
- Dave Wilz suggests only Friday early, need to get enforcement to bring awareness
- Barb Brilowski wants option to stay on Fridays if needed
- Clerk Holley and Deputy Brilowski would like enforcement, several others agree to enforcement
- Notify truckers that permits needed to be requested before noon on Fridays
- Motion by Dave Wilz to close office at noon on Fridays, 2nd by Jan Way
- Motion carried by voice vote.
- Motion by Dave Wilz to continue office closure due to COVID, 2nd by John Koshnick
- Motion carried by voice vote

10. DVR program

- Motion to delay DVR work program due to COVID-19 by Dave Wilz, 2nd by John Koshnick
- Motion carried by voice vote

11. Vacation request-Barb Brilowski Deputy Clerk

- Dave Wilz explains Closed session on April 27
- Vacation policy states can carry over 1 week of vacation
- Due to Elections, new Clerk need to possibly carry over more than one week, variance to Employee Handbook
- Motion by Dave Wilz for suggestion of authorizing more than a week carry over to next year if needed., 2nd by Jan Way
- Change will be written up that action was taken today and we will memo from Acting Chairperson to Barb and will be put in her file
- Barb Brilowski confirms that she has 200 hours, 5 weeks and she will try to take. Concerned if not approved
- Motion carried by voice vote

12. Change in Oil Co

- Pete explains issues with fuel pumps on trucks, Stockton is having same issue, would like to deal with someone local, Issues with delivery and charges, 20 years of business with Condon, Also issues with tank which needs to be cleaned and filters need to be added. Filters on tank should solve problem with tank rust.
- Info needed on cost of fuel
- No motion made

13. Resolution of Property tax

- > Motion by Dave Wilz to approve Resolution to Property taxes, waive penalties and interest, 2nd by John Koshnick
- > Motion carried by voice vote

14. Resolution for Vote by Mail

- > Motion by Dave Wilz to Table, 2nd by Jan Way No action

- > Barb and Judy would like to be a part of this discussion, many steps
Involved in Vote by mail/Absentee ballots
- > Need extra staffing, approval of hire as we need, keep Board notified

15. Tavern League-Adjustment of fees

- > Fees can't be waived, only can be adjusted, Publishing cost, no profit
- > Other business have these fees also
- > No motion

16. Families First Coronavirus Response

- Adopt this policy, contact HR Portage Co, Doesn't affect any
existing sick time, It's an additional amount, 10 days? For COVID-19
Full-time hourly employees, also "Sick Day Act" explanation, No cash
value
- Motion by Dave Pederson to adopt this for Hull employees, 2nd by Jan
Way
- Motion carried by voice vote

17. Cost of Mailers

- > Motion by Jan Way to approve \$960 for mailers of ATV notices, 2nd by
John Koshnick
- > **Motion carried by voice vote**

18. Adjournment

- > Motion by Jan Way to adjourn, 2nd by Dave Wilz
- > Motion carried by voice vote

Judy Holley, Clerk Town of Hull