

MINUTES OF THE TOWN OF HULL BOARD MEETING
COUNTY OF PORTAGE, WISCONSIN
HELD ON MONDAY JULY 10, 2017

01) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482

Present: Chair Holdridge, Supervisor David Pederson, Dave Wilz, Jan Way and Rick Stautz.

Others present: Clerk Janet Wolle, Road Foreman Pete Kaminski and EMS Administrator Mark Fritsche.

Excused: Treasurer Jim Kruziki, Fire Chief Mark Kluck ,and Assistant Fire Chief 2 Ken Sadogierski.

02) Pledge of Allegiance

03) Minutes: June 12, 2017 Board Meeting

Motion Supervisor Pederson, second Supervisor Wilz, **approve the minutes of the June 12, 2017 Hull Board meeting.**

Holdridge – are we looking at state bids for the pickup truck?

Stautz – we can

Motion carried.

04) Vouchers

Motion Supervisor Pederson, second Supervisor Stautz, **to approve the vouchers as presented and discussed.**

Pederson – can the state bidding process be used for fire equipment as well?

Stautz – most state fire equipment is for the DNR, however the state & municipalities can bid fire equipment.

Pederson – is it possible to use the state bidding process for electronics?

Stautz – yes

Pederson: page 1- what is speed zone concrete, dee \$120.27

Kaminski – it's a weed killer.

Pederson – what happened to Hull's phase 1 power?

Kaminski – lightening from a storm took it out.

Page 3: Len Dudas Motors – Cap \$11.96

Kaminski – radiator cap fell off vehicle

Rent-A-Flash – Flag holder Adaptor \$360.00

Kaminski – these adaptors where purchased to place on signs of the 35 mph speed limit change west of I-39.

Pederson – two people attended a fire convention and each drove separately – I would suggest they car pool.

Fritsche – the Chief Kluck went 1 day earlier than Ken Sadogierski.

Pederson – Pete do you shop around for road material?

Kaminski – yes and I've found Stuczynski give the best price.

Pederson – do you shop around for tree work?

Kaminski – yes and Zblewski gives best price.

Motion carried.

05) Public Comments. Agenda items are for discussion with possible action. Non-agenda items may be raised under Opinions of Interest (Item 6 below)

No one.

06) Opinions of Interest – citizens, Hull staff, Hull elected officials or appointed officials

- Wilz: FD celebrating their 50th year on July 22nd. Make sure you get your cards in if plan on attending.
- Pederson: Other government organizations have adopted a climate change resolution – would like Hull body to bring forward a climate change resolution – send to state and national offices
 - o David Pederson in charge of preparing the resolution

- Citizen Jim Warner stated the Town crew did a good job of pick up following the storm
- Kaminski : picked up 175 loads of branches following the storm compared to 65/75 loads during the spring pick up
-
- Way: Portage County along with many other counties have passed a resolution to support creation of a non-partisan redistricting procedure for preparation of legislative and congressional districts – would like Hull to pass a similar resolution.
-
- Way: The Supreme Court ruled in favor of citizens vs. assessors when taking a case from two citizens from the Town of Dover.
 - Hull’s Assessor Jeremy Kurtzweil felt the issue arose here due to the assessors overwhelming need to prove a point and dooamage assessed the property higher making great assumptions as to a higher value interior as a way of making a point.

Holdridge:

- ✓ On June 30 Amherst Telephone and the Town of Hull submitted a broadband expansion project to WPSC
 - 1.5 million available in grant money now
 - Another 7 million in fall & spring if the governor gets his budget passed
 - 53 submitted grant applications to WPSC for the 1.5 million
 - With this grant broadband would expand in Hull and a small part of the Town of Dewey
 - On Tuesday July 18 there will be a presentation to the Portage County Board of Supervisors regarding broadband. Portage County provided \$25,000 for a needs assessment for broadband
- ✓ On July 18 at Ben Franklin Jr. High WDOT is conducting a meeting re: Highway 10 by-pass
- ✓ On July 17 WDOT will start a project on Highway 10 E from Country Club Drive to Badger Avenue
- ✓ A resolution was prepared re: disaster relief
- ✓ Hull in receipt of correspondence for in-service re wells & pumps – how do we get our water when do not have municipal utilities
- ✓ Stevens Point settled with 26 households who lost water due to Well #11
- ✓ Hull still negotiation with Stevens Point re: Well #11; language in the agreement coming in to focus

Pederson: County communities working on water management

07) Petition from citizens regarding traffic light placement at the intersection of Badger Ave and U.S. Highway 10 E

Hull citizens Bob Enright, 5753 Algoma and Bob Berg, 1405 Blackberry Ln, were present.

Discussion:

- Everyone talked with in favor of traffic lights at U.S. Highway 10 E and Badger Ave
- This is a very dangerous location with the amount of traffic
- Petition went to Hull only

- Bob Berg will get petition Representative VanderMeer and Senator Testin
- WDOT in charge of stop lights in that area

Stautz – state looks at cross traffic vs through traffic

Holdridge – talk with city alderperson of that area to get behind the petition

- o Bob Enright will talk with Alderperson Mary Kneebone

Motion Supervisor Stautz, second Supervisor Wilz, **accept the petition from Hull citizens requesting traffic light placement at the intersection of Badger Ave and U.S. Highway 10 and to forward the petitions to the City of Stevens Point, the Wisconsin Department of Transportation, Representative Nancy VanderMeer and Senator Patrick Testin.** Motion carried.

- 08) Referral from Hull Plan Commission Certified survey map for William and Teri Jenkins, land in Section 19, Town 24N, Range 8 E, abutting Old Wausau Road and running west to the Wisconsin River

William and Teri Jenkins present. Their home is by the river while Bill's mother lives in the other home. There will be 1.5 acres around house where Betty lives.

- Looking for flexibility when property goes in to Trust
- The access to the properties in that area will remain private

Motion Supervisor Stautz, second Supervisor Wilz, **approve the certified survey map for William and Teri Jenkins, land in Section 19, Town 24N, Range 8E, abutting Old Wausau Road and running west to the Wisconsin River – referral from the Hull Plan Commission.** Motion carried

- 09) Referral from Hull Plan Commission Board of Adjustment request of Patrick & Brenda Suplicki (5419 Glenwood Ave) to exceed Portage County square footage allotment of 2,800' for out buildings

Motion Supervisor Wilz, second Supervisor Pederson, **approve the Board of Adjustment request of Patrick & Brenda Suplicki to exceed Portage County square footage allotment of 2,800' for out buildings – referral from the Hull Plan Commission**

- 10) Torun Road update and time table

Engineer Dave Glodowski not present – email received:

- The Exception to Standards Report has been submitted to WisDOT and is pending final approval
 - o WisDOT region office has reviewed, commented, and sent onto Central Office – Madison for approval
 - o Should have approved report within a week or so
- The TRI funding Project Change has been submitted to the county and the state

- State is waiting on the approved Exception to Standards to complete the project change
- I have coordinated with the contractor (American) for the revised project and revised project costs
 - I should have the revised project costs today, prior to the meeting

Revised project costs received from American Asphalt of Wisconsin:

\$171,388.40 (two 10' traffic lanes, two 3' paved shoulders) vs \$270,740.70 received on June 8, 2017 (two 11' traffic lanes, two 3' paved shoulders; two 2' gravel shoulders)

Motion Supervisor Stautz, second Supervisor Way, **approve moving forward with the Torun Road project upon receipt of approval from WDOT and with the revised project cost from American Asphalt of Wisconsin in the amount of \$171,388.40.** Motion carried.

11) North Second Drive selection procedure for engineering consultant

Holdridge:

- ✓ Had a discussion with Portage County Highway Commissioner Nathaniel Check
- ✓ North Second Drive project 2.5 million dollar project
- ✓ Upon completion of the project Hull will receive a 1.23 million grant from the state for the project
- ✓ Hull go on the open market when looking for quotes for an engineer

Stautz – does any of the state funding to be used for the project, apply to the engineering? If so have to follow state rules when looking for/selecting an engineer.

Holdridge:

- ✓ Funding is for construction
- ✓ Need to check to see if funding is for engineering and construction

In memo to the Town Board John Holdridge stated, “the applicants will be reviewed by the Hull Board prior to selection. In identifying the selection process I would tap the expertise of Nathan Check, Portage County highway Commissioner and Hull Board member Rick Stautz a civil engineer by trade.”

Motion Supervisor Wilz, **take care of suggested process in John Holdridge’s write-up for selection of an engineer for the North Second Dr., project.** Motion seconded by Supervisor Way. Motion carried.

12) Bridge/culvert aid application to Portage County Highway Commission (due by July 18, 2017)

Kaminski:

- To replace culvert on North Second Drive north of Evergreen Drive

- To apply for aid the culvert must be 36” or larger
- Has talked with Nathan Check who indicated we should apply for the bridge/culvert aid in 2017 for 2018, and the culvert project can become part of the North Second Drive project in 2019

Motion Supervisor Stautz, **submit bridge/culvert aid application to Portage County Highway Commission, for culvert aid on North Second Drive.** Motion seconded by Supervisor Pederson. Motion carried.

13) Resignation of Shelley Binder from Hull Plan Commission

Motion Supervisor Wilz, second Supervisor Stautz, **accept the resignation of Shelley Binder from Hull Plan Commission.** Motion carried.

14) Appointment Paul Kubowski to Hull Plan Commission

Holdridge – Paul and his wife are very interested in Hull and were very instrumental in getting the proposed U.S. Cellular tower moved from the Jordan Road/Wilshire location.

Motion Supervisor Way, second Supervisor Pederson, **approve the appointment of Paul Kubowski to the Hull Plan Commission.** Motion carried.

Paul will fill the unexpired term of Shelley Binder (April 30, 2018).

15) Reappointment to Hull Plan Commission for a 3 year term: Bob Bowen, Dennis Ferriter, Jan Way and John Holdridge

Wolle – I have a question about the term for Jan Way and John Holdridge.

Holdridge – you are questioning if our term as elected officials serving on the Plan Commission goes beyond our term of office. If we aren’t re-elected we will not serve the 3rd year.

Motion Supervisor Pederson, second Supervisor Stautz, **reappoint Bob Bowen, and Dennis Ferriter to 3 year terms on the Plan Commission and Jan Way and John Holdridge for 3 years with the understanding they may just serve during their term of office.** Motion carried.

Clerk’s Note: Upon review of documentation, elected officials appointed to the Plan Commission serve a 2 year term (their term of office).

16) Hull Public Nuisance On-Site Review Group

Holdridge: Request board approve Public Nuisance On-Site Review Group to include:

Chairperson Town of Hull

One elected Board member from the Town of Hull

Either the Building Inspector or the Assessor for the Town of Hull

One Hull road crew member – to take pictures

At least one citizen from the Hull neighborhood impacted

Deputy from the Portage County Sheriff's Department

Motion Supervisor Stautz, **subject to discussion the Hull Public Nuisance On-Site Review Group as presented by Chair Holdridge to include: Chairperson Town of Hull, one elected Board member from the Town of Hull, either the Building Inspector or the Assessor for the Town of Hull, one Hull road crew member, at least one citizen from the Hull neighborhood impacted, Deputy from the Portage County Sheriff Department.**

Motion seconded by Supervisor Pederson.

Stautz:

- Neighbors on property } Not members of Town
- Road crew members } Board
- ✓ Could leave wide open for problems if allow neighbors on property

Holdridge:

- Let citizens decide

Upon request of Chair Holdridge, Clerk Wolle obtained the Public Nuisance Ordinance and memo from Attorney Konkol "Public Nuisance Ordinance Enforcement"

- A complaint is made to the Town Board of Supervisors
- The Town Board decides by a simple majority vote if the complaint merits further investigation.
- If further investigation is appropriate, the **Town Chair, Town Committee or other agents of the Town Board such as the assessor, building inspector or anyone else so designated by the Town Board to enforce Town ordinances shall:**
 - Promptly inspect or cause to be inspected the premises complained of: and
 - Make a written report of its findings to the Town Board, with such report to include photographs of the premises where practicable
- As an initial step in the investigation, the owner of the premises complained of should be contacted for permission to enter upon the premises for inspection purposes. If such consent is refused, the investigators are authorized to obtain a special inspection warrant under §66.0119, Wis. Stat., to enter upon the premises in order to conduct an inspection of the alleged violation. **The investigators may enlist the aid of the Portage County Sheriff's Department to assist in keeping the peace during such inspection.**

Pederson – get court to allow them (neighbors) to go on property.

Holdridge – neighbors have been involved should be allowed to go on property if they so wish.

- Talked with Attorney Formella, who said it was fine to have neighbors as part of the group
- Bohne is to respond in writing by July 14th

Wilz – sent to Brian.....doesn't fit our purpose....if Brian comes up with good cause to allow neighbors

Way – agree with Rick. Also agree with Dave W if attorney come up with good cause to allow neighbors.

Stautz: having neighbors on group will only give him (Bill Konopacky) good ammunition against Hull.

Holdridge: why worry.....

Stautz: I call for the question which means the debate is over on the motion.

Roll call vote:

Stautz – No

Pederson – No

Wilz – Abstain

Way – No

Holdridge – Yes

Motion denied by roll call vote.

Motion Supervisor Way, **the Public Nuisance On-Site Review Group to include Chairperson Town of Hull, one elected Board member from the Town of Hull, either the Building Inspector or the Assessor for the Town of Hull, one Hull road crew member and a Deputy from the Portage County Sheriff's Department.** Motion seconded by Supervisor Pederson.

Stautz, would prefer less in the group but can live with.

Roll call vote:

Stautz – Yes

Pederson – Yes

Wilz – Abstain

Way – Yes

Holdridge – No

Motion carried by roll call vote.

17) Revised bill paying procedure

Holdridge – Individual board members have been looking at bills on a rotating basis and suggest we discontinue the process of individual Board members each month looking at bills.

- ✓ Bills go to Town Secretary as initial intake person
- ✓ She reviews and forwards to different department for proper signatures and authority to pay
- ✓ Checks are processed and ultimately signed by both the Treasurer and the Clerk

Stautz – the way Hull is paying bills does not meet with the way state statutes state bills are to be reviewed and paid.

Wolle – what Rick is saying is correct. There is not a problem with bills going to Barb as initial intake person as she is the Deputy Clerk.

- Sending to Department heads for initialing/coding and dating is correct
- Technically, the treasurer is to hold on to bills until after the board has reviewed them
- In the past bills were received with 30 days, but that has been changing as bills now come in with payment in 10 days, or 15 days, and some upon receipt – there has to be a way municipalities are not charged interest on bills, possibly municipalities contact their vendors to let them know when bills will be paid

Holdridge have the treasurer and clerk look in to the correct way of bill paying as they sign the checks.

Wolle – Chairperson is to sign checks also.

Stautz – adopt a correct resolution (ordinance) to pay bills differently.

Motion Supervisor Wilz, second Supervisor Way, **continue to pay invoices as have been subject to clerk and treasurer looking in to the correct procedure.** Motion carried.

18) Operator's license application(s) for: Kimberly Borski, Sara Pionkowski and Laura Schneider

Motion Supervisor Wilz, second Supervisor Way, **grant, as per recommendation of Clerk Wolle, Operator's Licenses to Kimberly Borski, Sara Pionkowski and Laura Schneider.** Motion carried.

Clerk's note: Sara Pionkowski and Laura Schneider were added to the agenda per addenda.

19) Adjournment: Motion Supervisor Wilz, second Supervisor Pederson, **adjourn the meeting.**
Motion carried. Meeting adjourned at 7:15 p.m.

Janet Wolle, Clerk