



MINUTES OF TOWN OF HULL ANNUAL MEETING
HELD ON TUESDAY APRIL, 15, 2014

- 1) Called to order by Chairperson John Holdridge at 6 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: Chair Holdridge, Supervisors Melvin Bembenek, David Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski, EMS President/Administrator Mark Fritsche, Town Secretary Barb Brilowski, Assessor Jeremy Kurtzweil.

Not present: Building Inspector Phil Deffenbaugh.

- 2) Pledge of Allegiance
- 3) Oath of Office given to Melvin Bembenek and Dave Wilz who were elected to the office of Town Board Supervisor on April 2, 2014.
- 4) Minutes of 2013 Annual Meeting
- 5) Reports
 - a. Road Foreman (Pete Kaminski)
 - 1 First week in May will start street sweeping
 - 1 May 5 brush pick-up will begin
 - 1 Chip seal 5 miles of roads: Old Highway 18 from city limits to County Road R, DuBay Ave (North Reserve to N 2nd Dr), DuBay Ave (Johnson Dr. to Old Wausau Rd), Leonard St, Joe St, Evelyn Ct,

- 1 Maple Bluff Ct. N, Maple Bluff Ct. S, Pine Oaks Ct, Nicks Rd, Emerald Ln, Virginia Cir, Mary Jane Dr, Barbara's Ln, Virginia Dr, East Maria Dr, Karpland Dr.
 - o Cost is \$19,000 per mile
 - o Roads selected based on 8 to 10 year rotation for chip seal
 - o Due to cost, sealing less than in the past

- 1 Wilshire Dr to be striped
- 1 Have until 2018 to use TRIP funds for Torun Rd project
 - o Hull will receive \$44,000 to 47,000 from state toward the project

b. Fire Chief: (Mark Kluck)

- 26 members
- 72 calls in 2013
- 50/50 grant from DNR
- 2014 FEMA Grant \$22,000
- October 1, 2013 joined Metro Fire District
 - a. 2 year indoctrination process
- Have a 5 member panel working on an ISO insurance service ratings – hoping to lower insurance rates for citizens
 - a. Will take until late September/early October to complete the testing and then turn info over to ISO – will be approximately 8 months to hear about the new rating

c. EMS: (Mark Fritsche)

2013 EMS Runs – 117

- 61 (51%) Medical related calls
- 11 (9%) Trauma related calls
- 13 (11%) Motor Vehicle Accidents
- 9 (8%) Heart / Stroke related calls
- 14 (12%) Lift Assists
- 7 (6%) Cancelled before arrival

Call Volume – Busiest months: August with 17 calls, June with 16 calls.
 Slowest month was April with 4 calls.

Response Times:

Time to go in Service:

Same minutes as page – 17 (14%)

1 minute – 34 (28%)

2 minutes – 33 (28%)

Total in 2 minutes (70%)

3 minutes – 17 (15%)

Total in 3 minutes (85%)

>3 minutes – 19 calls (15%)

Arrival compared to Medic Unit:

61 times before Med unit (55%)

21 times in same minutes as Med unit (19%)

Total (74%)

29 times after the Med Unit (26%)

Current Members

7 EMT's (Emergency Medical Technicians)

1 EMR's (Emergency Medical Responder)

4 members are FF/EMS

4 members are EMS

EMR's 70 hours of training and must maintain 12 hours of Continuing Education every year.

EMT's 180 hours of training and must maintain 48 hours of Continuing Education every 2 years.

Both classification now needs National Registry Exam and Practical testing to obtain Certification, as well as Care Provider CPR.

In 2013 Portage County has implemented an improved credentialing process - background check, drug testing, new skills check off, and orientation items.

Portage County runs skills labs tied to the Grant that is available to EMS units. Last year Hull hosted a Skills Lab.

EMS respond directly from their homes.

Cost to put person in field → EMT \$700 class + bag

EMR → \$280 for class + bag

\$500 to \$700 to outfit bag

d. Treasurer: (Jim Kruziki)

Hull is in good financial condition.

\$52,721.08 money carried over to 2014

Asphalt pad plus other items postponed

1. Dog licenses – during 2013 there were 566 dogs licenses by the Town at total fees of \$5,657, of which \$3,920 was Portage County’s share, and \$1,737 Town of Hull share. The more dogs Hull licenses, Hull will receive greater rebate from Portage County.
 - Barking dogs seem to be main issues
2. Total debt balance from long-term financing for the town was \$437,161.39 on 12/31/13. Annual debt payments of \$120,058.69 remain for the next four years, to be paid in full by 9/30/2017.

On August 5, 2013 a Special Meeting of the Town Electors was held at which they authorized the Town Board of Supervisors to borrow up to \$600,000 to construct an addition on the existing town hall. The Board of Supervisors approved issuance of a Promissory Note to the Portage County Bank in the amount of \$600,000 at 3.2% per annum payable in equal installments of \$50,492.20 for a period of 15 years.

3. Town Funds as of 12/31/2013:		
Designated funds	\$	717,520
Operating funds		<u>213,933</u>
Total funds available	\$	949,453

Please see the 2013 Annual Report for more detailed information.

Mike Marslender – has the board figured out the use of PEG funds?

J Holdridge - \$100,000 in PEG fees – some of that money will go in the Community Center (electronics).

J Kruziki – Cable TV Franchise fee is received quarterly. \$83, 807 → goes directly to operating funds.

J Holdridge - LaVerne did research.

L Syens – PEG comes back to communication equipment. Problem is they don't define communication equipment. Is telephone communication equipment? We think it is.

e. Assessor (Jeremy Kurtzweil)

- ❖ Second year serving Hull as assessor
- ❖ I pride myself on working with the town and the residents to help resolve problems and answer all concerns in a timely fashion, even if unable to fully address the situation, I make contact to apprise the people as to where things stand and to make sure I am looking into their concern. So please, if you have any concern you'd like me to look into, I'd be happy to help! Either let Barb or Janet know or you can contact me directly too, as I work from my home, there aren't normal business hours and I can be contacted into the evening as well as weekends too!

- ❖ Changes for the assessing in the Town of Hull we are doing the following:
 - We have completed the requirements for electronic files as required by the Dept. of Revenue. In the new database, we have property attributes, photos, and sketches of the buildings where necessary.
 - Current equalized value is \$381,943,900
 - Current level of assessment is at 95.71% with all major classes within compliance.
 - 2013 average sales price of residential homes was \$156,000.
 - 2013 saw 71 permits for new construction, remodeling, or additions.
 - 2013 also was a good year for new homes, having what looks like 11 permits issued by the county during the 2013 calendar year.
 - Going forward for this year, we are likely revaluing commercial land as it appears there are some large differences between properties of similar size in attempt to bring uniformity and equity to the outliers.
- ❖ Other than that, the Town of Hull has remained stable and there have been no other significant changes or effects on the local property values.

- ❖ Reval comes about when below 90% of equalized value
 - ❖ Regarding back-up of files in Market Drive
 - Hull backs up
 - Jeremy has 2 back-ups at his home (off site)
- f. Building Inspector (presented by Jeremy - Phil Deffenbaugh not present)
- Range of new construction:
 - \$280,000 high
 - \$130,000 low
 - \$236,666 average
- g. Weight Limit: (Barb Brilowski)

Effective October 1, 2007, the Town of Hull has a Weight Limit Ordinance in place. All roads in the Town of Hull are Class B roads. Simply, this means any vehicle with an axle weighing more than 12,000# is required to obtain a permit from the Town of Hull to travel Hull roads.

From Oct. 1, 2007 to December 21, 2008 1,091 permits were issued.
 From January 1 to December 31, 2009, 1,081 permits were issued.
 From January 1 to December 31, 2010, 791 permits were issued.
 From January 1 to December 31, 2011, 1,004 permits were issued.
 From January 1 to December 31, 2012, 1,280 permits were issued.
 From January 1 to December 31, 2013, 1,125 permits were issued.

From October 1, 2007 to date, the Town of Hull has collected slightly over \$24,800 in road damages on Hull roads posted at 7 ½ ton and Class B.

- ✓ Barb and Janet have developed good communication with truckers.
- ✓ Permit must be in truck.

J Holdridge – the Portage County Sheriff’s Department will enforce.

B Brilowski – have to have full time staff in order to have over weight permit ordinance.

J Holdridge – make as convenient as possible to get permit(s) to truckers.

Mike Marslender – have any agriculture over weight?

Barb, Hull had 1 incident → person who owned field called us. Hull has few working farms.

Bob Bowen – how handle reconstruction off of County Road X? They either have Casimir or DB to use.

J Holdridge – we might call a road a haul road.

B Bowen – look at North Second Drive before they start hauling on it.

J Holdridge – town roads are controlled by town government.

h. Park Committee (Dave Wilz)

- ‡ Have 10 properties
- ‡ 8 play grounds
- ‡ 2 classified as conservancy
- ‡ An 8 year revitalization plan was completed last year.
- ‡ Active Park Committee who is advisory to the Town Board
- ‡ \$24,000 budget
- ‡ Exceptional job done by road crew
- ‡ Portage County Bike/Pedestrian Committee. This is county wide program.
 - Finished phase 1
 - Hull board will review

Bob Bowen – still looking at bike lane on North Second if get federal funding?

D Wilz – yes, on rebuild it is now law to include bike lanes.

J Holdridge – have to get bikers to follow law.

Marilynn Kranig – need for bikers to stay in lane and stay off road.

J Holdridge, bikers, walkers, joggers have right to use road.

Bob Bowen – does Meadow Manor park have much activity with the mobile home park on North Second Dr?

Mark Fritsche – No

Chuck Dokken of Bonanza Dr., bikers can ride 2 abreast.

- Shoulders often filled with glass
- Both sides need education

D Wilz – education is the key issue. Education starts in schools with kids.

B Bowen – serious bikers use reflective clothing.

Donna Syens – 90% of bikers don't wear reflective clothing on Country Club Drive.

i. Plan Commission (John Holdridge)

- Plan Commission started in 2001
- Bob Bowen has been member since its creation
- Al Stemen did not seek reappointment
- 7 member commission
- Looking at current Comprehensive Plan
- New senior planner recently hired by Portage County Planning & Zoning
- Have SOLID commission
- Meet 4th Tuesday of the month

6) Remodeling of Municipal Building (David Pederson)

- March 5 broke ground on the building
- Started stud walls for the restrooms
- Completion end of August – SCS saying probably be done earlier.
- The old office area/meeting room will be gutted and made into a meeting room
 - Have a place to house some of larger meetings
 - Upgrade room in to a Community Room

J Kruziki – the \$600,000 loan is for the project. Additional funds for remodeling and equipment will come from 2 designated funds (building & PEG)

J Holdridge SCS is from Fond du lac, WI

D Pederson – energy efficiency in building which includes in-floor heat. Work with plumber to get boiler installed.

J Holdridge – need to look at master parking plan.

J Kruziki – have currently spent \$166,340 on the project. Will draw from loan in early to mid May.

J Holdridge relating to pie charts:

- 2013 15% of taxes to Hull
- 2014 13% to Hull
- 62% supported by the property tax

7) Salaries for Elected Officials to be elected in 2015 (Town Clerk and Treasurer – action on all 5 board members taken at 2013 Annual meeting)

- ✓ Keep on par with regular staff.
- ✓ Consider elected positions treated yearly?
- ✓ Automatic increase/automatic review
- ✓ Elected officials or whoever, salaries go down/elected salaries go down also
- ✓ B Brilowski – need to consider work. Go back to beginning of year (January 1) Budget and make up for lost wages. Suggest 4% increase.

Phil Janowski – come up with fair figure.

Motion Mark Fritsche, second by Mike Marslender, 1) treat clerk and treasurer same as other employees; 2) give authority back to the board for their salaries

Bob Bowen, on condition it does not violate state law.

Mike Marslender, and gets done by November budget meeting.

Vote:

Aye – 16

Nay – 0

8) Year End Review

- a. Water Study implementation

1. Dispute with Stevens Point regarding Well #11
2. Paul McGinley of UWSP doing an EPA study

B Bowen – are you at negotiation or litigation phase with Stevens Point?

J Holdridge – collecting data from the city and talking to households who lost water. We are talking with people about their hardships.

Marilynn Kranig, there is potential for a high capacity well near our home. Will it affect households? We are very concerned.

b. Public Safety implementation

J Holdridge - State law dominates road speed limits. We will start with Dan Kontos of the Portage County Sheriff's Department.

c. Management Review

J Holdridge – will be looking in to management of other municipalities the approximate size of Hull.

9) Additional Comments, Suggestions, etc

Phil Janowski, compliment the road crew for a job well done – lots of snow this past winter.

Phil Janowski, comments from other areas about speed limits on town roads.

10) Adjournment to April 21, 2015: Motion Phil Janowski, second Marilynn Kranig, adjourn the Annual Meeting to April 21, 2015.

Aye – 16

Nay – 0

Motion carried.

Janet Wolle, Clerk