



Minutes of the Town of Hull Annual Meeting
 Held on Tuesday April 18, 2017

01) **Call to Order** by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Board Members Present: Chair Holdridge, Supervisors Dave Wilz, Jan Way and Rick Stautz.

Excused was: Supervisor David Pederson.

Other staff present: Clerk Janet Wolle, Barb Brilowski and Mark Fritsche.

Excused were: Treasurer Jim Kruziki, Pete Kaminski and Mark Kluck.

02) Pledge of Allegiance

03) **Oath of Office** was given by Clerk Janet Wolle to officials elected on April 4, 2017 - John Holdridge, Chairperson and Jan Way, Supervisor.

The Oath of Office was given to Janet Wolle prior to the Annual Meeting by Chairperson Holdridge.

04) **Electors Role at the Hull Annual Meeting** – Motions must be made and 2nd.

Vote by ballot	For	0	Against	0
Show of hands	For	12	Against	0
Standing	For	0	Against	0
Voice Vote	For	0	Against	0

Motion Phil Janowski, actions on motions to be by show of hands. Seconded by Todd Huspeni.

In favor of – 12 Against - 0 Motion carried.

05) **Reports:**

Fire Department Report Presented by Mark Fritsche, Assistant Fire Chief

Hull FD – Run Report 2016
127 Total Calls

Metro Structure Fire calls = 54 (4 in Hull)
Non-Metro Structure Fire calls = (6 in Hull) (3 in Rosholt)
(3 in Town of Plover) (2 in Amherst)
TOTAL STRUCTURE FIRES IN HULL = 10

Metro Crashes – 23 (13 in Hull)
Non-Metro Crashes = (1 in Rosholt) (1 in Dewey) (1 in Marathon County – Town of Knowlton)
Metro Wild Land = 8 (7 in Hull)
Non-Metro Wild Land = (5 in Hull) (1 in Rosholt) (1 in Stockton)

OTHER

Car Fires – Hull = 2
Body Removal – Hull = 1
Mattresses – Hull = 1
Bats in Attic – Metro to Hull = 1
Weather – Hull = 3
Water Rescue – Metro – Hull = 1 Stevens Point = 1
Natural Gas Leak – Hull = 1
Tree Power Line – Hull = 1
Carbon Monoxide – Hull = 5 Stevens Point = 1

Discussions:

Mark Fritsche -

- Metro is paged when smoke and flames are showing at a structure. The page is based on the severity.
 - South of the railroad tracks cut the metro district area in half
 - When metro call is received the Hull firefighters will go to Hull's station and sit until the box alarm is called
- Hull presently has 23 firefighters
 - Four (4) new recruits are going to school for training
 - 180 hours of training required before they can fight a fire
 - Different than many years ago – the reason volunteer departments, such as Hull, do not have a greater number of firefighters

Bob Bowen – who sets the requirement for the firefighters?

Fritsche – NFPA (National Fire Prevention Association)

Bowen – what is the call individuals receive via phone?

Fritsche – it is called Code Red which is an emergency of some type that rings at homes with messages re: tornados, flooding, amber alerts, etc. Tornado warnings can also go across a tv screen.

EMS Report Presented by Mark Fritsche

2016 EMS Runs – 123 + FD Runs = 250 total runs in 2016

- 5 Pediatric Medical related calls
- 3 Pediatric Trauma related calls
- 74 Adult Medical related calls
- 41 Adult Trauma related calls (17 vehicle crashes)

Call Volume – Busiest months: July – 15, Apr – 14, Mar – 13 calls
Slowest months were Feb, Aug, Sept, & Dec, all with 7 calls

Current members: 5

- 4 EMT's (Emergency Medical Technicians)
- 1 EMR (Emergency Medical Responder)
- All current members are Firefighters/EMS

Currently have 2 EMR Applicants, and 3 EMT Applicants going through the Application or Credentialing Process. Upon successfully completing credentialing, membership should be up to 10 personnel. Credentialing is through Portage County. All applicants must be approved by Emergency Medical Directors.

EMR's 70 hours of training and must maintain 12 hours of Continuing Education every year.
EMT's 180 hours of training and must maintain 48 hours of Continuing Education every 2 years.

Both classifications now need National Registry Exam and Practical testing to obtain Certification, as well as Care Provider CPR.

06) Minutes of 2016 Annual Meeting

Moved by Phil Janowski, to approve the minutes of the 2016 Annual Meeting. Motion seconded by Patty Fritsche.

In favor of - 12 Against - 0 Motion carried.

07) Reports Continued:

Road Foreman – Pete Kaminski (not present/the following is Pete's report)
I would like to take this opportunity to thank the Hull Board for holding my job during my lengthy illness. I would also like to thank everyone for their support and prayers.

During my illness, the Hull Road crew:

- Plowed eighteen (18) times this season compared to fourteen (14) times last season
- We have 200 ton of salt left over for next season
- Brush pickup begins April 24, 2017. It should take 7 – 9 days to complete
- Approximately four (4) miles of roads definitely will be chip sealed. They include:
 - Driftwood Drive - double chip seal
 - Pinewood Drive - double chip seal
 - Granite Ridge Road W from Casimir Road. to Driftwood Drive – double chip seal
 - Old Wausau Road from city limits to DuBay Avenue – single chip seal

There are a few more roads I would like to see chip sealed but I will need to see how far the chip seal budget will stretch.

The Town will be working on Torun Road from the city limits to Jordan Road. We will be wedging the existing pavement, taking out the dips and bumps and overlaying it with new blacktop.

The Town purchased a new radar sign to help calm traffic. We will be locating it in various areas of Hull.

The Hull road crew would like to start taking out high shoulders on our roads. There are areas where the roads are deteriorating where water sits due to years of sanding. The shoulders are built up and the water has nowhere to go. We would go out approximately four (4) feet from the edge of the pavement, pull the sod and sand on the road way and haul away.

If any citizens would like compost, we will haul it for you as long as you take a full truck load. We will only haul in the Town of Hull.

Thank you!

Phil Janowski – people are asking when North Second Drive reconstruction will take place.

Holdridge – probably the next year. Plenty of notices will be out. Shooting for 2018. The project is from the city limits to County Road X.

Bob Bowen – there are three (3) BAD bumps on North Second just north of Stan’s Drive. Please repair now.

Treasurer – Jim Kruziki (not present/the following is Jim’s report)

1. Dog licenses – during 2016 there were 566 dogs licensed by the Town with total fees received of \$5,672 of which \$3,956 was Portage County’s share, and \$1,716 Town’s share. Animal control cost paid to the Humane Society of Portage County was \$14,138.
2. Total debt balance from long-term financing for the town was \$738,463 on 12/13/16. Total annual debt repayment is \$217,168 which consists of:
 - a. 2008 loan for equipment purchases with debt payment of \$120,058.69 annually to be paid in full by 9/30/2017;
 - b. 2014 loan for building addition with debt payments of \$50,495.20 annually for the next 13 years;

- c. 2015 Road Equipment loan in the amount of \$215,000 with annual payments of \$46,614 for the next four years.
- 3. The year-end budget saw a tight year completed, with a cash surplus of \$48,899. Unbudgeted Capital Outlay expenditures were \$128,162 which were spent on Granite Ridge Road, Pinewood Drive, and Driftwood Drive reconstructions. A fourth full-time road crew employee was added during the year.
- 4. Town Funds as of 12/31/2016:

Designated Reserves	\$702,073
Operating Reserves	<u>248,827</u>
Total funds available	\$950,900

Please see the 2016 Annual Report for more detailed information.

Holdridge – would like to see our investments and what our returns are on the report.

Janet Wolle – as per the Annual Report our returns for investments in 2016 was \$3,363.76.

Assessor – Jeremy Kurtzweil (not present/the following is Jeremy’s report)

Assessment Status for the Town of Hull

Current Equalized Value: \$408,059,000 (an increase of 2.4%). The increase is based upon the Dept of Revenues sales analysis of the 2015 sales data which has shown a relatively healthy real estate market in the Town of Hull.

Current level of assessment: 90.85% with all classes again being in compliance, though lower than last year. The Town is still above 90% so the need for a reassessment isn’t an issue at this point.

2016 Building/Zoning Permits issued per county listing: 50 permits (down 3 from 2015)

New home permits: 10 permits – up from 9 in 2015

Average sale price of homes: \$191,500 – a 1.3% increase from 2015

This concludes the analysis of the current state of assessing for the Town of Hull.

Building Inspector – Phil Deffenbaugh (not present/the following is Phil’s report)

For 2016, there were 12 new Home Permits issued (there were 8 permits issued in 2015). The low was \$110,000 – but this was really a partial conversion of a pole structure to “living area”.

The low for a newly constructed home was \$175,000.

The high was \$600,000.

The average (including the conversion unit) was \$264,333 – the average of the 11 actual new homes constructed was \$278,364.

Remember, these are “Estimated Building Cost without land”....Homes with a reported “cost” of \$250,000 are selling in the \$400,000+ range.

I have issued “1” new permit this year so far so it could be a slow year. By April 20th of last year we had issued 5 permits!

Overweight Road Permits – Barb Brilowski

Effective October 1, 2007, the Town of Hull has a Weight Limit Ordinance in place. All roads in the town of Hull are Class B roads. Simply, this means any vehicle with an axle weighing more than 12,000# is required to obtain a permit from the Town of Hull to travel Hull roads.

From 10-01, 2007 to 12-21-2008 1,091 permits were issued.

From 01-01 to 12-31-2009 1,081 permits were issued.

From 01-01 to 12-31-2010 791 permits were issued.

From 01-01 to 12-31-2011 1,004 permits were issued.

From 01-01 to 12-31-2012 1,280 permits were issued.

From 01-01 to 12-31-2013 1,073 permits were issued.

From 01-01 to 12-31-2014 1,025 permits were issued.

From 01-01 to 12-31-2015 947 permits were issued.

(925 reg. permits + 22 IOH)

From January 1 to December 31, 2016 1,095 permits were issued

(1,067 reg. permits + 28 IOH)

In 2013, the Town of Hull collected \$1,800.00 for road damage.

In 2014, the Town of Hull collected \$0.00 for road damage.

In 2015, the Town of Hull collected \$0.00 for road damage

In 2016, the Town of Hull collected \$0.00 for road damage.

Phil Janowski – this is a good system. Roads in terrible shape in other municipalities.

Park Committee – Dave Wilz

- Town of Hull has 10 properties that are designated as parks, 8 properties have typical playground equipment and fields to play in. They are: Meadow Manor, Somerset, Jordan Acres, Sorenson, Eastwood, Pleasant View East, Pleasant View West, and Conifer Acres.

2 properties are classified as conservancies. They are Treder’s Woodland and Plover Heights Conservancy.

- In the past few years we finished an almost decade long plan to revitalize the playgrounds with new equipment. We now will be going back through to refurbish older equipment and to keep the parks looking fresh and new. We have developed a parks survey to see who and how the parks are being used. Hopefully, the survey results will better help us set the directions for parks in the future. It is on the Town of Hull website under parks. Take a few minutes and take the survey.
- The Town has a very active Park’s Commission with 7 Hull residents serving as advisory to the Town Board on all areas of Park operations such as maintenance,

equipment, safety, grounds, signage and budget. The Commission meets a minimum of 3 times a year.

- The annual budget for all parks is \$22,186. All park maintenance and equipment repair is done by our part time parks employee and he does an exceptional job.
- We stay in touch with our counterparts in the City of Stevens Point and Portage County to stay abreast of new techniques, safety concerns and purchasing programs.

Wilz – all parks were inspected a week or 2 ago.

Janowski – thank you for the work done on the parks and for getting plowing done in good time.

Plan Commission – John Holdridge

- The Plan Commission began in 2001
- Bob Bowen is one of the original commission members
- Now going through the Comprehensive Plan
- Commission meets 5 times a year
- Solid membership
- Good experience
- Receive good support from Portage County Planning and Zoning Department (PCP&Z)
- There are 17 towns in Portage County → 16 are under PCP&Z
- The pie chart presented shows Hull taxpayers pay 30% of their taxes to Portage County of which Planning & Zoning and the Sheriff's Department receives the most

Water Committee – John Holdridge

- ✓ Recently reappointed two (2) members to another three (3) year term
- ✓ A new member was also appointed to a three (3) year term
- ✓ Have contracted with a hydrologist who is developing a monitoring plan for Hull – showing quantity and quality of water
- ✓ The issue areas are in the Well #11 area, north of Hull's Municipal Building, north and south of Highway 10 and Jordan Road

Goals Hull Board of Supervisors – John Holdridge

1. Complete negotiation and reach a mutually acceptable agreement with the City of Stevens Point on Well #11 water issues impacting current and future Town of Hull households.

2. Review, updating, indexing and distributing of Hull's ordinances and policies after gaining approval by the Hull Board of Supervisors.
3. Grow democracy and civil involvement in Hull by encouraging and promoting increased Hull citizen participation in civic life in a variety of ways (volunteering, committee service, voting, Adopt-A-Road, citizen use of community facilities, etc).
4. Implement the Public Safety plan to ensure all users of Hull roads including automobiles, truckers, bikers, walkers and runners can safely travel throughout Hull and coordinate with Stevens Point signage, pedestrian lanes, education and enforcement of bikers, runners and walkers.
5. Develop and implement a water monitoring plan for Hull households which tracks and records water quality and quantity over time in a systematic, predictable, sustainable and reliable manner and is available to Hull officials and citizens.
6. Complete the review and updating of Hull's Comprehensive Plan and share with Hull officials and citizens after approval by the Town of Hull Board. Discuss with Stevens Point officials annexation, detachment and boundary adjustment policies and develop a mutual agreement policy with Stevens Point.
7. Review management structure and practices of Hull government and its institutions to ensure future Hull operations are efficient and cost effective through a review of other towns, alternative management structures, anticipating future trends and needs and money available over time.
8. A data based study/evaluation of the Town of Hull Fire Department in terms of building and equipment needs both large and small. This study also needs to look at the future trends of FD & EMS and how these trends relate to this planning. This was begun in late 2016 and needs to be formally resumed. You have asked me to develop a suggested process and this is being worked on.

Janowski – referring to Goal #6 (annexation, detachment, boundary agreement), what is the possibility of becoming a village?

Holdridge – Hull doesn't have a business core.

08) Salaries for Elected Officials:

- Hull Board of Supervisors to be elected in 2018
- All board members are receiving a 3% raise beginning in April 2017

Motion Todd Huspeni, to increase salaries by 3% for board members elected in 2018. Second by Gerald Eckendorf.

In favor of – 6

Against – 6

Motion fails

Wilz – feel we need to come up with a different way of compensating officials.

Holdridge – when looked at the number of hours board members spent a week on town business; it was about two (2) hours. The Chair spends more time. There is no problem with getting people to run for office.

Janowski – regardless of whatever the election is, Hull always has a good turn-out.

09) Year End Review the Past & the Future – John Holdridge

- The broadband report is being released by UW River Falls which identifies where needs are for broadband (internet)
- Meeting here tomorrow (04-19-17) to look at the lease with U.S. Cellular for cell tower on Hull property
 - o Hull will receive \$700.00 a month for the tower
 - o This was the tower proposed for on Jordan Road
 - o On April 27th a DNR representative will be here to review any wetlands in the area proposed for the cell tower
- I-39 west group petitioned to drop the speed limit from 45 mph to 35 mph in the Casimir Road loop.
 - o The Department of Transportation (DOT) is involved
 - o Dave Glodowski of Gremmer and Associates is Hull's engineer
- Hull's Public Nuisance Ordinance now has the teeth to get a court order
- Hull wants to join the Community Foundation of Portage County
- Need to look at the lack of press coverage
 - o Look at different ways to get information to Hull citizens

Janowski – some people want to get involved but never get picked.

Holdridge – looking for new people.

10) Other

- Comments, Suggestions, etc from citizens present
 - ❖ Phil Janowski – would like to see welcome signs to Hull so people know we exist
 - o Bob Bowen – how would the roads be selected for the signs?
 - o Holdridge – North Second Drive, Jordan Road and there are a number of roads that come out of the city
 - ❖ Gerald Eckendorf – tired of having water in their home on Jordan Road
 - o The ditch does not drain to the east
 - o There used to be a culvert under Jordan Road and water drained to Hay Meadow – this was removed
 - o Ground water is coming in to our basement (2016-17) the worst year

- The berm installed along Jordan Road in 2016 has done nothing to help us
- ❖ Holdridge – there is a meeting tomorrow night (4-19-17)
 - Engineer Dave Glodowski will be present
 - Will have Dave contact you
 - Hull relies on our engineer. If you are not satisfied with what he says, please get back to the board

11) Time for future Annual Meetings

Barb Brilowski – the time of this Annual Meeting should have been 6:30 p.m. as per minutes of the 2013 Annual Meeting. The feeling is 5:30 p.m. is too early to get to a meeting for many people.

Wolle – that is correct. I take responsibility for the incorrect time.

Motion by Todd Huspeni, to set the following time for all future Annual Meetings at 6:30 p.m.
Second by Phil Janowski.

In favor of – 12 Against – 0 Motion carried

12) Other

Motion by John Holdridge, to encourage every elected Hull official to attend the Annual Meeting. Motion seconded by Phil Janowski.

In favor of – 11 Against – 0 Motion carried

13) **Adjournment**: Motion by Todd Huspeni, to adjourn Hull’s Annual Meeting to Tuesday April 17, 2018 at 6:30 p.m.

In favor of - 12 Against - 0 Motion carried.

The 2017 Annual Meeting was adjourned at 7:00 p.m.

Janet Wolle, Clerk